



North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 Fax (775) 575-3314

Jason Nicholl, Fire Chief

Notice of Meeting

Date: Thursday November 9, 2023

Time: 6:00 p.m. or 1800 hours

Location: 195 East Main Street

Fernley NV 89408

or Virtual Zoom Meeting

Directors

Dan McCassie, Chairman Paul Murphy, Director
Vice-Chair Jay Rodriguez, Director
Harry Wheeler, Secretary/Treasurer

Join Zoom Meeting at:

<https://us02web.zoom.us/j/82783516144?pwd=b0xCQ2lPODA0cTk4OXZlV2Rlc0FjZz09>

Dial: 1-253-215-8782 Meeting ID: 827 8351 6144 Passcode: 679948

NLCFPD Board of Directors Meeting Agenda

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

CONSENT AGENDA* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)
3.
 - 3a. Review and Approval of Board Agenda
 - 3b. Review & Approve Board Minutes
 - 3c. Review of Summary Reports
Discussion and possible action regarding Revenue and Expenditures*
4.
 - 4a. Enterprise Fund Revenue and Expenditures
 - 4b. General Fund Revenue and Expenditures
5. Badge Pinning for Captain Jeremy Deegan
6. Report from Legal regarding Personnel Complaints
7. Report from Internal Investigation regarding Policy Violations
8. Discussion and possible action regarding the Vacant Board of Direction Position*
9. Discussion regarding Community Wildland Protection Plan (CWPP)
10. Discussion regarding NV Energy Contract
11. Discussion regarding Truck 61
12. Discussion and possible action regarding Workshop for Board S.O.P.'s*
13. Reports of Directors, Fire Chief, Fire Marshal, Staff, Volunteers, Local 4547, City of Fernley
14. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)
15. Adjourn

- Notices:**
1. The Board may act on any of the “*” items
 2. At any time, the order of agenda items may be changed, removed, or combined with another item with Board consensus.
 3. The Board may limit the amount of time for public comments based upon the number of speakers on the same subject.
 4. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify in writing at the North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408 or by calling (775) 575-3310.

CERTIFICATE OF POSTING

I, Kasey Miller, do hereby certify that I posted or caused to be posted, a copy of this agenda at the following locations on or before 9:00 a.m. November 6, 2023:

1. North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408
2. U.S. Post Office, Hardie Lane Fernley, Nevada 89408
3. City of Fernley – City Hall, 595 Silverlance Blvd, Fernley, Nevada 89408
4. Fernley Senior Center, 105 Lois Lane, Fernley, Nevada 89408
5. Lyon County Manager, 27 S. Main Street, Yerington, Nevada 89447
6. Nevada Public Notice Website, www.notice.nv.gov

Distribution: To ALL persons requesting notification.

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MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

October 12, 2023

1. Call to Order

The meeting was called to order by Chairman McCassie at 1810.
Directors present included Dan McCassie, Harry Wheeler, Paul Murphy, and Jay Rodriguez.
Director Mike Callagy joined the meeting via Zoom.

The Pledge of Allegiance was led by Chief Nicholl. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

“Good evening. My name is Tom Bird. I am president of Nevada Alliance for Retired Americans, a statewide organization of retired seniors that is an affiliate of the Alliance who are in 43 states with 4.3 million members nationwide and 19 thousand residing in Nevada. I am a 4th generation Nevadan from Tonopah, served my Apprenticeship of IBEW lineman in Hawthorne, worked most of my career in Reno with a stint Yerington as an electrical trouble man. I am a homeowner and have lived in Fernley for almost 4 years. I say this so you know I understand I have lived, worked and get small towns and big city budgets, and growing pains but I also worked hard during the boom of the late 70s and later in Reno. I get and lived in major growth, and worked many emergencies alongside the professional fire fighters and law enforcement in Northern Nevada. I have the greatest respect for our working professionals and craftsmen that build, protect and support our communities.

Having said that, I am greatly disturbed with the fiasco and disrespect I have read played out on Facebook about a personal employment issue and uncalled, unprofessional, and most likely liable remarks made by a presumed member of this Board. Workers leave jobs for two reasons, because of poor management and unsupportive, oppressive working conditions. Not only is Fernley growing but so is Northern Nevada. Attracting, but retaining our trained experienced workers should be your number one priority. Why would you turn your backs on that community investment that has proven returns in public safety? There are a massive amount of openings for unskilled workers let alone skilled professionals who are the very lifeline for our community's health and welfare and not just for our large senior and veteran population. All workers now

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move onto the best workplaces and best supervision they can find. Don't force our city employees to do that!

I have never heard of a 2nd introductory period. Introductory is a first-time event. It sounds like a made to suit harassment country folk term. Wage and benefit negotiations are a natural process of employment in many trades, cities and organizations. They should be conducted in a respectful and honorable manner for valued people and the work they represent.

It's a dishonor to our city, employees not to mention it gives our children the wrong impression of the manner that adults should interact. As a verifiable senior, proven by my years of proud IBEW utility service to Northern Nevada, wrinkles, and grey hair, it's far past time that those who represent us in public office, supervise workers and are presumed adults start acting like adults and set examples for the next generation. And if you can't act as such, you need to excuse yourself and get out of the way and let a more professional adult have the job.

I leave you with one final thought, we never know at any time when we will need the expert services of our firefighters, but I can guarantee you, they will be there to ensure your life is important enough for them to work on you nonstop or save your most valuable asset, our homes, pets or life.

T Bird”

3. CONSENT AGENDA*(All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review and approve of Board Agenda

3b. Review and approve Board Minutes

3c. Review of Summary Reports

Director Wheeler made a motion to approve the CONSENT AGENDA.

Director Rodriguez seconded the motion.

The motion reads as follows: 5-0-0

McCassie	Aye
Callagy	Aye
Wheeler	Aye
Murphy	Aye
Rodriguez	Aye

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4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Director Wheeler made a motion that discussion and possible action regarding Revenues and Expenditures be approved.

Director Rodriguez seconded the motion.

Chairman McCassie stated that there is a motion to approve and a second.

Director Murphy stated that there is nothing to report here, and Mrs. Kasey Miller added that there is nothing to be approved because there was no report given. Director Rodriguez stated that there was no need for that motion.

5. Discussion and possible action regarding final approval of discipline imposed at the June 15, 2023, meeting (minutes approved at the August 10, 2023 meeting) regarding investigator findings related to employee complaints*

Chairman McCassie asked who brought this forward and Director Murphy stated that he did not bring this one forward.

Chief Nicholl shared that this item has already been dispensed with by the Board. In the June 15th meeting, we have a motion that is clear in this transcript. We have minutes that were done, and he stated that he can testify that the results of said discipline. The motion, what transpired exceeded what was moved. Chief Nicholl stated that personally from his perspective, this is a done issue, these complaints were unfounded, they prove to be unfounded, and it is time that the district recognizes that they were proven to be unfounded and move forward.

Chairman McCassie stated that that is where all the confusion was. There was an investigation and all that came out, we ordered the transcripts and because of all of the discussion, there was total confusion about it. Even though we had a motion, we had a second, we had a discussion, and then we voted on the original motion. Chairman McCassie added, what we are going to do is entertain another motion and another second and move on with this.

Director Wheeler entertains a motion that Chief Nicholl be required to do any and all of the following: Attend communication training, recommended by POOL PACT and Human Resources and provide proof of completion.

Director Callagy seconded the motion.

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Director Murphy asked to have a discussion before we move on with a vote. He stated that when we made that vote, we talked about what terms again. We talked about a verbal reprimand, a warning, or whatever verbiage you choose to use, Anger Management or counseling, he's not sure of the exact terms and Chairman McCassie interrupted adding, communication. Director Murphy continued with communications training, and file retention for up to eighteen months, as per district policy.

Chairman McCassie is asking for clarification, if there is a policy for that for eighteen months, and he is not sure how you put a verbal reprimand into his file.

Attorney Rebecca Bruch stated that Chief Nicholl is subject to the policies, not the Collected Bargaining Agreement. She shared that their options are:

Forms of Discipline

1. Verbal warning
2. Written reprimand
3. Suspension
4. Pay Reduction
5. Demotion
6. Termination

She added that their policy says, members signed copies of the above items one through six. All of those must be placed in the member's master personnel file, and a copy provided to the members.

Chairman McCassie is asking if it is a verbal, that it has to be placed in their personnel file, and if there is a time frame.

Chief Nicholl added that that is not what the motion is.

Chairman McCassie explained that is where the confusion was. He shared that we had a motion, we had a second and we had a discussion. The seconder would not agree to change it, so we went back to the original motion and voted on it. That is where the confusion is. At this time, he is clarifying the motion to do a verbal reprimand.

Chief Nicholl and Director Wheeler interrupted stating that that is not in the motion.

Chairman McCassie is asking what the motion is.

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Attorney Rebecca Bruch is clarifying if Director Wheeler is now making a new motion, and he responded that he is making a new motion.

Director Wheeler stated that the motion stands as is, Chief Nicholl is required to do any and all of the following: attend Communication Training recommended by POOL PACT and Human Resources and provide proof of completion.

Chairman McCassie asked if the seconder conquers.

Director Callagy added that he believes what Director Wheeler is saying, is that the motion is nothing of those three will be done, correct.

Chairman McCassie asked Director Wheeler to read the motion again and he stated that he thinks he is having a hard time hearing them.

Director Wheeler stated to attend Communication Training recommended by POOL PACT and Human Resources and provide proof of completion.

Director Callagy is asking if he is saying for him to have to do those things, correct.

Director Wheeler responded, yes, he is saying that he has to do those things and Chairman McCassie added, yes, he has to do those things.

Director Callagy stated that he takes his second back, he doesn't agree with any of that. He explained that they went through this the last time and the verbal is what they agreed on.

Director Wheeler stated that the original motion is still on the floor, Mr. Chairman.

Chairman McCassie added that we do not have a second and he is asking if they want to modify a motion.

Mrs. Kasey Miller suggested at this point, so we don't muddy the water, to let that motion die for lack of a second and start over. Both Attorney Rebecca Bruch and Chairman McCassie agreed.

Director Callagy made a motion that Chief Nicholl receive a verbal warning and not be placed in his file.

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Director Murphy stated that that motion changes from the last motion they did which is disputed.

Mrs. Kasey Miller added that there is a motion on the table and Chairman McCassie asked if there was a second. Mrs. Kasey Miller shared that if not, it dies for lack of a second.

Chairman McCassie seconded the motion.

Director Murphy asked for discussion before they have their vote again. He added that these are two separate infractions done in the same investigative period and they were released at the same time. Progressive Discipline would have the first one be verbal and the second one be written. He is asking that the original motioner amend their motion to make this a written reprimand, that the Chief attend Communications Training by POOL PACT, Anger Management as these two events per the investigation seem to be anger-related issues, outbursts to staff with profanities.

Chairman McCassie interrupted asking what was the second and Director Murphy stated that he was finishing his amended motion for the original motioner.

Director Murphy added that this be retained in the Chiefs file for the eighteen-month period as per district policy.

Chairman McCassie added that we only know of one investigation.

Director Callagy interrupted adding that the motion stands Director McCassie.

Director Murphy added that we had the two complaints that were both submitted to the Board, we have the original Mendoza complaint and the Criscione complaint. He stated that these were both brought in at the same time. Chairman McCassie shared that the Criscione complaint was found unfounded, and he is asking if he is not correct with that.

Attorney Rebecca Bruch shared that there was the same finding on both. The only policy violation was the conduct unbecoming the hostile work environment based on policy was unfounded, and the bullying was unfounded. The only finding was conduct unbecoming, regarding the incident with Mr. Criscione and the incident with Mr. Mendoza. She added that there were two.

Director Murphy asked Chief Nicholl, for clarification, everybody else in the department, progressive discipline would fall into that matter, correct. For a first infraction, it would be generally a verbal or coaching session to a written one. Chief Nicholl responded that infractions that come in groups, he typically takes all of them and bundle them together. He stated that he

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deals with issues all of the time, with multiple different infractions that he can treat separately but for sake of good discipline, we combine them all into one and we have one form of discipline that occurs.

Chairman McCassie confirmed that Director Callagy heard Chief Nicholl's statement.

Director Callagy stated that his motion stands.
Chairman McCassie seconded the motion.

Attorney Rebecca Bruch stated to the Board, that in their policies, which Chief Nicholl is subject to, the first line is a verbal warning which your policy says must go in the file. She added that they can consider the Chief's practice of bundling them together but in any event, whatever title will be put on it because it does need a title, the first option is something called a verbal warning which must go in his file. Chairman McCassie asked Director Callagy if he heard that statement and added that it has to be included in the motion that the verbal warning has to go in his file. Director Callagy responded, why is that. He stated that he did not hear everything and that it was cutting in and out. Chairman McCassie stated that it is part of the policy that they have in place. Attorney Rebecca Bruch shared that it is page ninety of your policy. Director Callagy stated that he would amend his motion, that he disagrees with that result. Chairman McCassie asked for clarification to please give his motion.

Director Callagy made a motion to give the Chief a verbal warning and put it in his file.
Chairman McCassie seconded the motion.

Attorney Rebecca Bruch stated that she wanted to verify that the policy says that it will stay in the file for eighteen months. She asked Mrs. Kasey Miller if that was correct and she responded that the policy does not give a timeline, that the CBA gives a timeline. Attorney Rebecca Bruch stated that she stands corrected, and she added that they will want to define this as part as the motion, about how long they want it to be in his file. Chairman McCassie asked Director Callagy if he wanted to add a timeline to his motion to the verbal reprimand put in his file. Director Callagy asked what the policy states and Chairman McCassie added that there is no time frame, that he can pick and choose a time frame. Attorney Rebecca Bruch shared that the Collected Bargaining Agreement is what calls for eighteen months but there is no indication in the policy for how long. She added that the Board has the freedom to do whatever they want with that. Chairman McCassie stated that it is ninety days and for clarification, he is asking Director Callagy to repeat his motion.

Director Callagy made a motion to give the Chief a verbal warning and to stay in his file for ninety days.

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Chairman McCassie seconded the motion.

Director Murphy is asking about the other parts of this that we originally voted on. He added that if we are trying to retain the true spirit of this as it was originally voted on, we would also include counseling and management. He stated that we are handing down a lesser sentence than the one that was already severely blunted to start with. Chief Nicholl interrupted and shared that what had been moved was a step above the initial motion, which was for Communication Training. No verbal warning, no written reprimand, and nothing else. He added that what Director Callagy is proposing is the next step, which is an escalation, just to clarify. Director Murphy is asking if it is regular to have the involved parties speak on their own discipline.

Attorney Rebecca Bruch stated that under 241, the Chief has been properly noticed and he has an opportunity to present whatever he wants. Typically, the way it would go, he would present whatever he wants and then the Board would have a discussion and a vote. In any event, he needs to be permitted to speak within the rules of this Board. Director Murphy then apologized to the Chief.

The motion carries as follows: 3-2-0

McCassie	Aye	Murphy	Nay
Callagy	Aye	Rodriguez	Nay
Wheeler	Aye		

Attorney Rebecca Bruch added that she wants to be clear that everybody understands that this is going to be a verbal warning which she will draft, with the form in your personnel policy that she will follow that will be drafted. The only discipline that Chief Nicholl will be getting is a piece of paper that will sit in his file for ninety days with a verbal warning. She is asking the Board for clarification that they are not ordering Communications Training or Anger Management Training and Chairman McCassie responded that that is correct.

Director Wheeler added that from June until now, Director Rodriguez has not participated 100% in these activities, thus mis a couple of legal briefs. He added that he will respect his nay on this, but he also wanted to make note that he hasn't been in attendance for most of this conference and discussion on this item. Director Murphy asked Director Wheeler if that was a can he wanted to open up, about people not being here or even in the state.

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6. Discussion and possible action regarding the annual evaluation of Fire Chief Jason Nicholl*

Chairman McCassie asked the Board if everyone had a copy of the Chief's evaluation and Director Murphy stated that he only had three evaluations. Chief Nicholl added that he only had three evaluations as well. Mrs. Kasey Miller stated that only three evaluations were turned in to her as of yesterday at noon. Director Murphy asked how long they had to do the evaluations. Chief Nicholl shared that Director Wheeler just handed him an evaluation. Chairman McCassie asked Director Callagy if he completed his evaluation and he added that they had a conversation that it was done. Director Callagy stated that he emailed Kasey Miller today at 2:57 p.m. Chairman McCassie stated that he would have her check her emails. Mrs. Kasey Miller shared that she just checked her emails, and she did not receive an email from Director Callagy. She added that she could open up her emails for Chairman McCassie. Chairman McCassie stated to Director Callagy that no emails have come through from him. Chairman McCassie asked Director Callagy if he would like to try sending that email again. Director Murphy asked if it would be more appropriate to do this at the next meeting when everyone has their evaluations turned in and Chairman McCassie added that they probably should and that they could table it. Director Murphy shared that he wasn't sure if there is anything that is going to prohibit them from doing this if there are things that have to be done within a certain time frame. Director Callagy told Director Murphy that if he wanted to cancel it, to cancel it. He stated that he turned it in earlier and he found out today that Kasey did not have it. He added that he asked for it to be emailed to him, he re-did it and he re-sent it. Director Murphy added that the original deadline was September 22nd.

Chief Nicholl stated that the evaluation is at his own request and is not required. He shared that he has received evaluations from four of the directors. He respects the opinions of the directors, their knowledge, and their lack of knowledge. As far as he is concerned, they can move forward with it, and if the Board wishes to hash it out more that is up to them. Chief Nicholl stated that he is comfortable accepting the paperwork that he has now and moving forward. He stated that it is part of his employment contract, and he can modify that as necessary for convenience for himself. Director Murphy apologized for the delay in the Chief's evaluations, and they should've been done much sooner. Chief Nicholl agreed, but he also added that we have been busy, and he is willing to accept these and move forward or move it to the next meeting. Director Callagy interrupted and stated that he just emailed his evaluation to Mrs. Kasey Miller. Chairman McCassie stated that they are going to move forward with what they have, and he will receive a copy tomorrow.

Director Wheeler made a motion to accept the Chief's evaluations the way they are.
Director Callagy seconded the motion.

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The motion carries as follows: 5-0-0

McCassie	Aye
Callagy	Aye
Wheeler	Aye
Murphy	Aye
Rodriguez	Aye

7. Reports of Directors, Fire Chief, Fire Marshall, Staff, Volunteers, Local 4547, City of Fernley

Director Murphy asked Chief Nicholl if he has a running tally on the cost of all legal issues that were currently engaged in for this year to date. Chief Nicholl responded that he does not have a running tally, but he has the invoices and they have been submitted to Mrs. Kasey Miller and he does not have that figure off the top of his head. He added that he could email that to the Board by tomorrow. Director Murphy asked if Chief Nicholl could include that going forward in his reports to the Board and Chief Nicholl answered that he doesn't see why not.

Chairman McCassie stated for clarification, that they just had a legal brief on the status of all of the grievances, which they cannot discuss. Director Murphy stated that we increased our legal budget this budget cycle from \$91,000.00 up from \$60,000.00 last year. That includes legal and professional services. Chief Nicholl stated that he will do his best to get it to the Board tomorrow, but he cannot guarantee it, but certainly by Monday.

Director Rodriguez stated to Director Wheeler that he did not appreciate his comment regarding his attendance and that he is not one to have attendance issues here.

Director Wheeler- None.

Director Callagy- None.

Chief Nicholl- None.

Fire Marshall Tim Myers shared that the Commerce Center building is scheduled for a final next Thursday and the shell final for B, C, and the pump house at Mark IV was done two weeks ago.

Volunteers- None

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Local 4547- President Joe Mendoza stated that he finds it interesting that Chairman McCassie didn't realize that there were two investigations, nor the results of the second one, definitively. He shared that the Chief himself has handed verbal and written reprimands to employees simultaneously while being disciplined. It wasn't just a verbal for multiple things. He also stated that they have still not contacted the Union about issues within our department and continue to ignore those issues and come to the table to speak to them about grievances that have been filed and the attempt in eighty-sixing him from a public meeting. He added that he is on vacation and that is why he is not there at the meeting, but he will be at the next meeting. He stated that he is looking forward to hearing from them as the body cam showed them talking about talking to him about giving him a time frame to come before and a time frame to leave. He shared that they will be posting Chief Nicholl's response about the time it takes to send a complaint to the Ninth District and him smirking about it because he will be gone because his contract will be up. It just shows the domineer you are creating within our department with our leadership, and they should be ashamed of themselves.

City of Fernley- None

8. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

Firefighter John Renaud asked if it was found that the second complaint with Captain Criscione was completely unfounded or were parts of that were found.

Attorney Rebecca Bruch stated that there was one finding of conduct unbecoming and all of the other complaints were unfounded. She added that the investigator found, in his opinion, that there were no policy violations of any of the allegations, other than the conduct unbecoming. The same finding with regard to Criscione and Mendoza.

Mrs. Linda Carr asked Chief Nicholl what the status was with the riser. Mrs. Kasey Miller stated that she has two bids coming in and we are looking for a third. She shared that she has been working with Tim Edmonston from Delta Fire Systems and Q & D and King Construction came and took a look, and they are going to be giving us bids and we are attempting to find another one.

Mrs. Linda Carr also shared that there was a recent structure fire in her neighborhood, the crews were phenomenal and made one hell of a stop. Everybody did a great job.

Mr. Roy Edgington from Rotary shared that every year they put on a Thanksgiving Dinner and Breakfast with the Grinch at Station 61 and they would still like to continue to do that. He is

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asking if the Board and the Union support that. He stated that he's listened to a lot of talk from a lot of people, and he wants to make sure before they carry on with planning that it is okay to continue to use Station 61 and that everybody is on board. Chief Nicholl added that that would be an administrative decision and administratively we support it. Chief Nicholl directed Mr. Edgington to speak with the Vice President of the Union, Nicholas Parino to see if the Union has the appetite to assist with helping cook. Director Murphy asked what the process was for donating turkeys for this event and Mr. Edgington stated that as it gets closer, he will have a letter with more information.

Mr. Joe Mendoza stated that we need to get better sound equipment, as Director Callagy figured out, it is hard to hear anybody. He added that he couldn't hear half of the public comments in this meeting. He would appreciate working on getting better equipment and microphones. He also asked how many meetings Director Callagy has missed and how the weather is in Santa Barbara. Chairman McCassie stated that that comment was uncalled for. Director Callagy responded that the weather was beautiful.

Director Rodriguez suggested that maybe during public comment if anyone would like to make a comment, come closer to the microphone so everyone can hear.

Chief Nicholl stated that we would look into better equipment. He also stated where to go to do public comment, he added that they have delayed talking about this because they have Board policies, and with everything going on, we will begin working on Board Policies where we will be talking more about Roberts Rules of Orders. The ways for motions to be heard, whether discussion happens before or after, and what happens with public comment. He stated that they have had an environment where public comment has more of an exchange and that is typically not how things happen. Chief Nicholl added that these are things that they will address when they bring the Board Policies for review. He also added that he recommends getting a Workshop added to the calendar to be able to do that.

9. Adjournment*

Chairman McCassie adjourned the meeting at 1849.

NOTE(s): All items indicated by an asterisk ("*") were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder October 12, 2023

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Respectfully Submitted by:

Shannon Moffett, Administrative Assistant
North Lyon County Fire Protection District

November 9, 2023
Date

Approval of Minutes
October 12, 2023

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
___ Approved as Read	___	___	___	___
___ Approved with Corrections	___	___	___	___

Dan McCassie, Chairman
North Lyon County Fire Protection District

November 9, 2023
Date

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Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Patient Treated, Transported	1,323	59.12%
AMA - Patient Evaluated/Treated - No transport	400	17.87%
Patient refuse care	224	10.01%
Patient Evaluated/Treated - No transport	187	8.36%
Canceled (After Arrival At Scene)	58	2.59%
Patient Treated, Transferred Care to Another EMS Unit	22	0.98%
Canceled (Prior to Arrival At Scene)	14	0.63%
	6	0.27%
Standby-No Services or Support Provided	3	0.13%
IFT - Patient Transported	1	0.04%
	Total: 2,238	Total: 100.00%

Runs by Zone - District

Scene Incident Zone	Number of Runs	Percent of Total Runs
61	1,009	45.08%
62	702	31.37%
63	470	21.00%
Pyramid	28	1.25%
Central	13	0.58%
	5	0.22%
Storey	5	0.22%
Fallon/Churchill	4	0.18%
Truckee	2	0.09%
	Total: 2,238	Total: 100.00%

Runs by Time and Day of Call

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
Sunday	00:00:00 - 02:59:59	24	1.07%
	03:00:00 - 05:59:59	26	1.16%
	06:00:00 - 08:59:59	33	1.47%
	09:00:00 - 11:59:59	43	1.92%
	12:00:00 - 14:59:59	44	1.97%
	15:00:00 - 17:59:59	48	2.14%
	18:00:00 - 20:59:59	51	2.28%
	21:00:00 - 23:59:59	27	1.21%
Monday	00:00:00 - 02:59:59	13	0.58%
	03:00:00 - 05:59:59	21	0.94%
	06:00:00 - 08:59:59	41	1.83%
	09:00:00 - 11:59:59	60	2.68%
	12:00:00 - 14:59:59	51	2.28%
	15:00:00 - 17:59:59	46	2.06%
	18:00:00 - 20:59:59	54	2.41%
	21:00:00 - 23:59:59	45	2.01%
Tuesday	00:00:00 - 02:59:59	13	0.58%
	03:00:00 - 05:59:59	9	0.40%
	06:00:00 - 08:59:59	26	1.16%
	09:00:00 - 11:59:59	51	2.28%
	12:00:00 - 14:59:59	73	3.26%
	15:00:00 - 17:59:59	47	2.10%
	18:00:00 - 20:59:59	72	3.22%
	21:00:00 - 23:59:59	42	1.88%
Wednesday	00:00:00 - 02:59:59	25	1.12%
	03:00:00 - 05:59:59	19	0.85%
	06:00:00 - 08:59:59	29	1.30%

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
	09:00:00 - 11:59:59	57	2.55%
	12:00:00 - 14:59:59	52	2.32%
	15:00:00 - 17:59:59	54	2.41%
	18:00:00 - 20:59:59	44	1.97%
	21:00:00 - 23:59:59	23	1.03%
Thursday	00:00:00 - 02:59:59	18	0.80%
	03:00:00 - 05:59:59	18	0.80%
	06:00:00 - 08:59:59	42	1.88%
	09:00:00 - 11:59:59	45	2.01%
	12:00:00 - 14:59:59	51	2.28%
	15:00:00 - 17:59:59	52	2.32%
	18:00:00 - 20:59:59	61	2.73%
	21:00:00 - 23:59:59	35	1.56%
Friday	00:00:00 - 02:59:59	24	1.07%
	03:00:00 - 05:59:59	18	0.80%
	06:00:00 - 08:59:59	25	1.12%
	09:00:00 - 11:59:59	54	2.41%
	12:00:00 - 14:59:59	65	2.90%
	15:00:00 - 17:59:59	48	2.14%
	18:00:00 - 20:59:59	58	2.59%
	21:00:00 - 23:59:59	35	1.56%
Saturday	00:00:00 - 02:59:59	19	0.85%
	03:00:00 - 05:59:59	23	1.03%
	06:00:00 - 08:59:59	34	1.52%
	09:00:00 - 11:59:59	56	2.50%
	12:00:00 - 14:59:59	49	2.19%
	15:00:00 - 17:59:59	52	2.32%
	18:00:00 - 20:59:59	49	2.19%
	21:00:00 - 23:59:59	44	1.97%
		Total: 2,238	Total: 100.00%

Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	52	2.32%
01:00:00 - 01:59:59	44	1.97%
02:00:00 - 02:59:59	40	1.79%
03:00:00 - 03:59:59	39	1.74%
04:00:00 - 04:59:59	48	2.14%
05:00:00 - 05:59:59	47	2.10%
06:00:00 - 06:59:59	62	2.77%
07:00:00 - 07:59:59	86	3.84%
08:00:00 - 08:59:59	82	3.66%
09:00:00 - 09:59:59	102	4.56%
10:00:00 - 10:59:59	124	5.54%
11:00:00 - 11:59:59	140	6.26%
12:00:00 - 12:59:59	134	5.99%
13:00:00 - 13:59:59	120	5.36%
14:00:00 - 14:59:59	131	5.85%
15:00:00 - 15:59:59	128	5.72%
16:00:00 - 16:59:59	129	5.76%
17:00:00 - 17:59:59	90	4.02%
18:00:00 - 18:59:59	140	6.26%
19:00:00 - 19:59:59	151	6.75%
20:00:00 - 20:59:59	98	4.38%
21:00:00 - 21:59:59	114	5.09%
22:00:00 - 22:59:59	75	3.35%
23:00:00 - 23:59:59	62	2.77%
Total: 2,238		Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	296	13.23%
Monday	331	14.79%
Tuesday	333	14.88%
Wednesday	303	13.54%
Thursday	322	14.39%
Friday	327	14.61%
Saturday	326	14.57%
Total: 2,238		Total: 100.00%

Average Run Time Summary Report (In Minutes)

Avg Unit Notifled to Enroute In Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back In Service	Number of Runs
2.65	5.01	18.85	37.77	8.40	63.72	2,238

Chute Time

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
	103	4.60%
0 to <1	110	4.92%
1 to <2	799	35.70%
2 to <3	755	33.74%
3 to <4	276	12.33%
4 to 5	76	3.40%
> 5	119	5.32%
Total: 2,238		Total: 100.00%

En-route Time

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
	122	5.45%
0 to <5	1,235	55.18%
5 to <10	784	35.03%
10 to 15	67	2.99%
> 15	30	1.34%
Total: 2,238		Total: 100.00%

Scene Time

Top 10 Records Of 14 Displayed

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	912	40.75%
0 to <5	18	0.80%
5 to <10	139	6.21%
10 to <15	317	14.16%
15 to <20	353	15.77%
20 to <25	231	10.32%
25 to <30	153	6.84%
30 to <35	61	2.73%
35 to <40	27	1.21%
40 to <45	11	0.49%
Total: 2,222		Total: 99.29%

Transport Time

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	918	41.02%
0 to <5	1	0.04%
10 to 15	1	0.04%
> 15	1,318	58.89%
Total: 2,238		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	216	9.65%
Breathing Problem	198	8.85%
Traffic/Transportation Incident	176	7.86%
Chest Pain (Non-Traumatic)	140	6.26%
Abdominal Pain/Problems	132	5.90%
Pain	96	4.29%
No Other Appropriate Choice	95	4.24%
Convulsions/Seizure	83	3.71%
Altered Mental Status	75	3.35%
Nausea/Vomiting	55	2.46%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	55	2.46%
Back Pain (Non-Traumatic)	53	2.37%
Sick Person (weakness, etc.)	52	2.32%
Traumatic Injury	48	2.14%
Weakness/Lethargic	48	2.14%
Syncope/near-fainting	41	1.83%
Diabetic Problem	38	1.70%
Stroke/CVA	38	1.70%
Unknown Problem/Person Down	37	1.65%
Lift Assist	36	1.61%
Anxiety Attack	35	1.56%
Cardiac Arrest/Death	35	1.56%
Assault	34	1.52%
Dizziness	33	1.47%
Overdose/Poisoning/Ingestion	32	1.43%
Hemorrhage/Laceration	26	1.16%
Alcohol intoxication	24	1.07%
Heart Problems/AICD	24	1.07%
Hypotension / hypertension	23	1.03%
Unconscious/Fainting/Near-Fainting	23	1.03%
Allergic Reaction/Stings	20	0.89%
Epistaxis (Nosebleed)	15	0.67%
Fever	15	0.67%
Assist Police with a Citizen	14	0.63%
Head Injury	14	0.63%
Headache	14	0.63%
Pregnancy/Childbirth/Miscarriage	13	0.58%
Animal Bite	11	0.49%
Chronic Illness/Medical Condition	11	0.49%
Choking	9	0.40%
Cardiac Arrest - Possible DOA	8	0.36%
Diarrhea	8	0.36%
Heat/Cold Exposure	8	0.36%
Eye Problem/Injury	7	0.31%
Cardiac dysrhythmia	6	0.27%
Alcohol Detox/Withdrawal	5	0.22%
Automated Crash Notification	5	0.22%
Auto vs. Pedestrian	4	0.18%
Burns/Explosion	4	0.18%
Dehydration	4	0.18%
Healthcare Professional/Admission	4	0.18%
Medical Alarm	4	0.18%
Welfare Check	4	0.18%
Well Person Check	4	0.18%

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Pediatric Fever	3	0.13%
Septic Shock	3	0.13%
Stab/Gunshot Wound/Penetrating Trauma	3	0.13%
	2	0.09%
Gunshot	2	0.09%
None	2	0.09%
Stabbing	2	0.09%
Transfer/Interfacility	2	0.09%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	1	0.04%
Invalid Assist/Lifting Assist	1	0.04%
MCI (Multiple Casualty Incident)	1	0.04%
Pandemic/Epidemic/Outbreak	1	0.04%
Respiratory Arrest	1	0.04%
Standby	1	0.04%
Sting/Envenomation	1	0.04%
Total: 2,238		Total: 100.00%

Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
		759	33.91%
Banner Churchill Community Hospital	90012	79	3.53%
Carson Tahoe Regional Medical Center	90011-1	8	0.36%
Northern Nevada Medical Center	90117	380	16.98%
Not Applicable		150	6.70%
Reno VA Medical Center	90099-7	29	1.30%
Renown Regional Medical Center	90134	729	32.57%
Renown South Meadows Medical Center	90135	4	0.18%
Sierra Northern	89521	30	1.34%
St. Mary's Regional Medical Center	90024	70	3.13%
		Total: 2,238	Total: 100.00%

Report Filters

Incident Date: is after 'This Year'

Agency Name (Dagency.03): is in 'North Lyon County Fire Protection District'

NFPA - Major Fires - Top 3 Property Loss Fires
Top 10 Records Of 25 Displayed

Incident Date Time	Incident Number	Arson Property Ownership	Property Use	Address	Civilian Deaths	Property Loss
04/30/2023 01:49:23	231183		Highway or divided highway	IR80W 43 MM WADSWORTH, NV 89442	1	\$560,000
07/13/2023 22:58:16	231922		Outside or special property, other	IR80 53MM FERNLEY, NV 89408	0	\$350,000
04/29/2023 10:33:04	231171		Restaurant or cafeteria	110 MAIN FERNLEY, NV 89408	0	\$250,000
02/21/2023 15:19:43	230536		Residential, other	226 EMIGRANT FERNLEY, NV 89408	0	\$50,000
03/15/2023 17:35:29	230741		Highway or divided highway	IR80 W / PAINTED ROCK WADSWORTH, NV 89442	0	\$50,000
03/26/2023 08:28:07	230841		Street or road in commercial area	HILL RANCH RD & STATE ROUTE 427 WADSWORTH, NV 89442	0	\$50,000
05/11/2023 02:02:13	231271.1		Residential, other	306 LARIAT FERNLEY, NV 89408	0	\$50,000
06/02/2023 22:27:44	231510		Multifamily dwelling	540 SUNNY LN # B FERNLEY, NV 89408	0	\$50,000
07/15/2023 11:09:08	231941	1 - Private	Residential, other	320 ASPEN FERNLEY, NV 89408	1	\$50,000
10/26/2023 09:10:38	232930		1 or 2 family dwelling	3320 DUFFY FERNLEY, NV 89408	0	\$50,000

NFPA - Breakdown of Structure Fires and Other Fires and Incidents
Top 10 Records Of 18 Displayed

Basic Incident NFPA Type	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents From Fire (In Dollars)
NA	8	0	0	
01. Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	9	0	0	\$86,040
02. Apartments (3 or more families) (FPU 429)	1	0	0	\$60,000
04. All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459–499)	9	1	0	\$229,500
06. Public Assembly (church, restaurant, clubs, etc.) (FPU 100–199)	4	0	0	\$377,500
09. Stores and Offices (FPU 500–599)	1	0	0	
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600–799)	1	0	0	
11. Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800–899)	1	0	0	
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131–132, 136–137)	12	1	0	\$1,364,500
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140, 141, 161–162, 164, 170–173)	9	0	0	\$0

NFPA - 5. Total Residential Fires (Sum 1- 4 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
5. TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4)	19	1	0	\$375,540

NFPA - 13. Totals For Structure Fires (Sum 5 - 12 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
13. TOTALS FOR STRUCTURE FIRES (Sum of lines 5 through 12)	26	1	0	\$753,040

NFPA - 19. Total For Fires (Sum 13 -18 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
19. TOTALS FOR FIRES (Sum of lines 13 through 18)	81	2	0	\$2,174,540

NFPA - 25. Total For All Incidents (Sum 19 - 24 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
25. TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24)	2,963	3	0	\$2,235,540

NFPA - Breakdown of False Alarm Responses

Basic Incident NFPA False Alarm Type	Number of Incidents
01. Malicious, Mischievous False Call (IT 710–715)	1
02. System Malfunction (IT 730–739)	11
03. Unintentional (tripping on interior device accidentally, etc.) (IT 740–749)	14
04. Other False Alarms (bomb scares, etc.) (IT 721, 700)	190

NFPA - Fire Service Exposure and Injuries - Totals

Total Firefighters Exposed To Infectious Diseases	Total Firefighters Exposed to Hazardous Conditions	Total Firefighters with non-fatal Injuries
0	0	2

Report Filters

Basic Incident Date Time:

is between '01/01/2023' and 'Today'

Agency Name:

is in 'North Lyon County Fire Protection District'

Management Analysis

Prepared for you by

National Business Factors, Inc.

Prepared for:
NORTH LYON COUNTY FPD
 Client # NLFPD6250C

Period Ending: 10/31/23

Date	Assignments		Cancelled		Average	
	#	Amount	#	\$ Amount	Age	\$ Bal
Nov-22	2	5,068	-	-	344	2,534
Dec-22	-	-	-	-	-	-
Jan-23	51	126,135	-	-	299	2,473
Feb-23	5	15,174	1	36	321	3,035
Mar-23	21	63,850	-	-	346	3,040
Apr-23	-	-	-	-	-	-
May-23	33	88,904	-	-	243	2,694
Jun-23	-	-	-	-	-	-
Jul-23	23	67,260	-	-	432	2,924
Aug-23	36	100,117	1	678	332	2,781
Sep-23	-	-	1	2,726	-	-
Oct-23	13	41,822	-	-	390	3,217
Totals	184	\$ 508,330	3	\$ 3,440	338	\$ 2,837
Net Assignments this year	181	\$ 504,890				

One year ago this month	19	\$ 52,004
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Contingent Fee Collections	
Date	
Nov-22	25
Dec-22	525
Jan-23	25
Feb-23	3,543
Mar-23	510
Apr-23	25
May-23	2,329
Jun-23	1,164
Jul-23	25
Aug-23	100
Sep-23	-
Oct-23	2,745
Totals	\$ 11,016

One year ago this month	\$ 25
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Total Open Inventory \$ 1,271,814

This Year's recovery % 3%

Inception Date (01-16-12) Recovery % 2%

NLCFPD

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Fire 2024

From 7/1/2023 Through 6/30/2024

	Current Period Budget - 2023 Original	Current Year Actual	Total Budget Variance - 2023 Original
REVENUES			
Taxes			
Ad Valorem Taxes	2,698,864.00	781,625.07	(1,917,238.93)
Consolidated Taxes	243,167.00	40,874.64	(202,292.36)
Total Taxes	2,942,031.00	822,499.71	(2,119,531.29)
Other Revenue			
Mutual Aid	550,000.00	0.00	(550,000.00)
Contracts	642,000.00	100,404.68	(541,595.32)
Interlocal	16,000.00	0.00	(16,000.00)
Grants	0.00	0.00	0.00
Inspections	25,000.00	400.00	(24,600.00)
Hazmat Permits	97,000.00	2,800.00	(94,200.00)
Fire and Safety Reviews	160,000.00	36,530.00	(123,470.00)
Operational Permits	20,000.00	290.00	(19,710.00)
Cost Recovery	0.00	0.00	0.00
Ambulance Fees	0.00	31,836.28	31,836.28
GEMT Ambulance	0.00	0.00	0.00
Ambulance Subscription	0.00	0.00	0.00
Miscellaneous Revenue	35,000.00	37,110.70	2,110.70
Other	0.00	0.00	0.00
Total Other Revenue	1,545,000.00	209,371.66	(1,335,628.34)
Total REVENUES	4,487,031.00	1,031,871.37	(3,455,159.63)
EXPENDITURES			
Personnel Expenses			
Salaries and Wages	(1,475,440.00)	305,282.34	(1,780,722.34)
Temporary Salaries	(79,272.00)	29,601.60	(108,873.60)
Overtime	(348,500.00)	197,229.38	(545,729.38)
Holiday	(100,456.00)	13,872.66	(114,328.66)
Uniforms	(20,000.00)	5,020.48	(25,020.48)
Employee Physicals	(26,000.00)	4,990.00	(30,990.00)
PERS Retirement	(750,787.00)	143,012.41	(893,799.41)
Employer Taxes and Fees	(19,250.00)	8,676.02	(27,926.02)
Workers Comp	(109,325.00)	49,055.00	(158,380.00)
Health Insurance	(342,362.00)	75,970.01	(418,332.01)
Contract Obligations	(61,000.00)	0.00	(61,000.00)
Cadets	(22,000.00)	(717.19)	(21,282.81)
Total Personnel Expenses	(3,354,392.00)	831,992.71	(4,186,384.71)
Office Operating Expenses			
Office Supplies and Postage	(13,000.00)	4,142.10	(17,142.10)
Office Equipment & IT	(29,000.00)	4,073.97	(33,073.97)
Books and Publications	(8,000.00)	0.00	(8,000.00)
Fire Prevention Public Education	(3,000.00)	600.00	(3,600.00)
Insurance	(75,000.00)	31,344.85	(106,344.85)
Professional Fees	(91,000.00)	39,235.26	(130,235.26)
Dues	(4,000.00)	486.94	(4,486.94)
Travel	(2,500.00)	1,235.56	(3,735.56)
Wildland Travel	(14,000.00)	38,277.05	(52,277.05)
Other	0.00	0.00	0.00
Total Office Operating Expenses	(239,500.00)	119,395.73	(358,895.73)
Personnel Operating Expenses			

NLCFPD

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Fire 2024
From 7/1/2023 Through 6/30/2024

	Current Period Budget - 2023 Original	Current Year Actual	Total Budget Variance - 2023 Original
Training	(17,000.00)	649.00	(17,649.00)
Recruitment and Retention	(9,500.00)	0.00	(9,500.00)
Safety Equipment	(5,000.00)	0.00	(5,000.00)
Turnouts	(23,000.00)	19,496.32	(42,496.32)
Total Personnel Operating Expenses	(54,500.00)	20,145.32	(74,645.32)
Vehicle Operating Expenses			
Heavy Apparatus	(25,000.00)	26,351.28	(51,351.28)
Light Fleet	(5,000.00)	4,342.99	(9,342.99)
Ambulance Fleet	0.00	0.00	0.00
Wildland Fleet	(8,000.00)	0.00	(8,000.00)
Misc and Other	(2,500.00)	322.77	(2,822.77)
Vehicle Fuel	(179,500.00)	20,858.55	(200,358.55)
Total Vehicle Operating Expenses	(220,000.00)	51,875.59	(271,875.59)
Equipment Supplies Operating Expenses			
Medical Supplies	(2,000.00)	0.00	(2,000.00)
Equipment Non Capital	(13,000.00)	918.00	(13,918.00)
Communications	(25,500.00)	1,599.69	(27,099.69)
Operating Supplies	(6,000.00)	1,377.03	(7,377.03)
Small Equipment R & M	(13,000.00)	1,450.17	(14,450.17)
Total Equipment Supplies Operating Expenses	(59,500.00)	5,344.89	(64,844.89)
Station Operating Expenses			
Station Repair & Maintenance 61	(110,000.00)	13,918.75	(123,918.75)
Station Repair & Maintenance 62	(8,000.00)	0.00	(8,000.00)
Utilities 61	(15,000.00)	13,437.80	(28,437.80)
Utilities 62	(13,000.00)	0.00	(13,000.00)
Total Station Operating Expenses	(146,000.00)	27,356.55	(173,356.55)
Other Non Operating Expenses			
Contingency	0.00	0.00	0.00
Capital Outlay	(228,241.00)	20,000.00	(248,241.00)
Depreciation	0.00	0.00	0.00
Debt Payments	0.00	10,500.00	(10,500.00)
Lease Payments	(185,759.00)	0.00	(185,759.00)
Interfund Transfers	0.00	0.00	0.00
Total Other Non Operating Expenses	(414,000.00)	30,500.00	(444,500.00)
Total EXPENDITURES	(4,487,892.00)	1,086,610.79	(5,574,502.79)
REVENUES IN EXCESS OF EXPENDITURES	8,974,923.00	(54,739.42)	(9,029,662.42)

NLCFPD

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Ambulance 2024
From 7/1/2023 Through 6/30/2024

	Current Period Budget - 2023 Original	Current Year Actual	Total Budget Variance - 2023 Original
REVENUES			
Taxes			
Ad Valorem Taxes	0.00	0.00	0.00
Consolidated Taxes	0.00	0.00	0.00
Total Taxes	0.00	0.00	0.00
Other Revenue			
Mutual Aid	0.00	0.00	0.00
Contracts	0.00	0.00	0.00
Interlocal	0.00	0.00	0.00
Grants	0.00	0.00	0.00
Inspections	0.00	0.00	0.00
Hazmat Permits	0.00	0.00	0.00
Fire and Safety Reviews	0.00	0.00	0.00
Operational Permits	12,000.00	0.00	(12,000.00)
Cost Recovery	0.00	0.00	0.00
Ambulance Fees	2,000,000.00	340,798.50	(1,659,201.50)
GEMT Ambulance	520,000.00	0.00	(520,000.00)
Ambulance Subscription	35,000.00	6,769.45	(28,230.55)
Miscellaneous Revenue	5,000.00	0.00	(5,000.00)
Total Other Revenue	2,572,000.00	347,567.95	(2,224,432.05)
Total REVENUES	2,572,000.00	347,567.95	(2,224,432.05)
EXPENDITURES			
Personnel Expenses			
Salaries and Wages	(1,067,420.00)	200,269.58	(1,267,689.58)
Temporary Salaries	(156,600.00)	8,256.00	(164,856.00)
Overtime	(150,000.00)	102,386.71	(252,386.71)
Holiday	(52,785.00)	6,730.56	(59,515.56)
Uniforms	(8,500.00)	4,731.88	(13,231.88)
Employee Physicals	0.00	18,184.00	(18,184.00)
PERS Retirement	(560,102.00)	143,012.42	(703,114.42)
Employer Taxes and Fees	(15,000.00)	6,316.67	(21,316.67)
Workers Comp	(93,375.00)	40,195.00	(133,570.00)
Health Insurance	(175,337.00)	80,415.97	(255,752.97)
Contract Obligations	0.00	0.00	0.00
Cadets	0.00	0.00	0.00
Total Personnel Expenses	(2,279,119.00)	610,498.79	(2,889,617.79)
Office Operating Expenses			
Office Supplies and Postage	0.00	743.68	(743.68)
Office Equipment & IT	(1,000.00)	1,779.74	(2,779.74)
Books and Publications	0.00	0.00	0.00
Fire Prevention Public Education	0.00	0.00	0.00
Insurance	(70,000.00)	31,344.86	(101,344.86)
Professional Fees	0.00	8,227.74	(8,227.74)
Dues	0.00	156.99	(156.99)
Travel	0.00	708.85	(708.85)
Wildland Travel	0.00	0.00	0.00
Other	0.00	0.00	0.00
Total Office Operating Expenses	(71,000.00)	42,961.86	(113,961.86)
Personnel Operating Expenses			
Training	(7,000.00)	(7,973.67)	973.67

NLCFPD

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Ambulance 2024
From 7/1/2023 Through 6/30/2024

	Current Period Budget - 2023 Original	Current Year Actual	Total Budget Variance - 2023 Original
Recruitment and Retention	0.00	0.00	0.00
Safety Equipment	(3,500.00)	0.00	(3,500.00)
Turnouts	(6,000.00)	0.00	(6,000.00)
Total Personnel Operating Expenses	(16,500.00)	(7,973.67)	(8,526.33)
Vehicle Operating Expenses			
Heavy Apparatus	0.00	0.00	0.00
Light Fleet	0.00	0.00	0.00
Ambulance Fleet	(12,000.00)	16,295.31	(28,295.31)
Wildland Fleet	0.00	52.97	(52.97)
Misc and Other	0.00	0.00	0.00
Vehicle Fuel	0.00	5,953.19	(5,953.19)
Total Vehicle Operating Expenses	(12,000.00)	22,301.47	(34,301.47)
Equipment Supplies Operating Expenses			
Medical Supplies	(60,000.00)	30,004.58	(90,004.58)
Equipment Non Capital	(2,000.00)	0.00	(2,000.00)
Communications	(4,000.00)	0.00	(4,000.00)
Operating Supplies	(2,000.00)	0.00	(2,000.00)
Small Equipment R & M	(20,000.00)	3,201.00	(23,201.00)
Total Equipment Supplies Operating Expenses	(88,000.00)	33,205.58	(121,205.58)
Station Operating Expenses			
Station Repair & Maintenance 61	(12,000.00)	0.00	(12,000.00)
Station Repair & Maintenance 62	(4,000.00)	622.35	(4,622.35)
Utilities 61	(7,000.00)	0.00	(7,000.00)
Utilities 62	(5,000.00)	7,543.51	(12,543.51)
Total Station Operating Expenses	(28,000.00)	8,165.86	(36,165.86)
Other Non Operating Expenses			
Capital Outlay	0.00	85,011.00	(85,011.00)
Depreciation	(121,000.00)	0.00	(121,000.00)
Lease Payments	0.00	0.00	0.00
Interfund Transfers	0.00	0.00	0.00
Total Other Non Operating Expenses	(121,000.00)	85,011.00	(206,011.00)
Total EXPENDITURES	(2,615,619.00)	794,170.89	(3,409,789.89)
REVENUES IN EXCESS OF EXPENDITURES	5,187,619.00	(446,602.94)	(5,634,221.94)

Kasey Miller

From: Edward Callagy <mcallagyjr@gmail.com>
Sent: Friday, October 27, 2023 9:43 AM
To: Jason Nicholl; Kasey Miller; Harry Wheeler; Dan McCassie; Jay Rodriguez; Paul Murphy
Subject: Mike Callagy resignation

Hi Everyone,
Effective today 10/27/2023, I need to resign my position of North Lyon County Fire Board Director. Circumstances have changed for me as my Dad was just diagnosed with cancer and I will be spending one week a month in Arizona with him, rather than spending that week in Fernley for the foreseeable future. It has been a pleasure and honor to serve with all of you, and I wish you the very best going forward

Thank you,
Mike Callagy Jr



DRAFT

Lyon County

Community Wildfire Protection Plan

2023 Update



Lyon County



Central Lyon
FPD



North Lyon
FPD



Smith Valley
FPD



Yerington
Mason Valley
FPD



Nevada
Division
of Forestry

Funded by:

FEMA Hazard Mitigation Grant program
and Nevada Division of Forestry

RCI
Resource Concepts Inc

6.0 North Lyon County Fire Protection District

6.1 Risk Assessments Results

North Lyon County Fire Protection District (NLFPD) provides services to the City of Fernley and surrounding area. NLFPD is a combination fire department of paid and volunteer staff providing “all risk” emergency services, including ambulance transport. NLFPD operates two fire stations with career and volunteer staff. The NLFPD service area covers approximately 165 square miles and approximately 27,000 residents. The NLFPD has unique features that include a large industrial park, major Interstate thoroughfare, and a railroad system each of which adds to the risk of fire ignition. As small farm properties transition into subdivisions, water rights are transferred and ditches are abandoned. Dry tumble mustard, Russian thistle, and other windblown debris accumulate in these areas creating an easily ignited fuel hazard that can create a wick into residential areas.

NDF identified 38 individual neighborhoods in Fernley as shown in Figure 5. The CAT assessment results for NLFPD are described below.

Fernley

Fernley is a fast-growing community that is rapidly transitioning from small farm neighborhoods to residential subdivisions. The remaining agricultural neighborhoods are generally large with few dwellings. NDF delineated forty neighborhoods with a total of nearly 6,000 dwelling units for the CAT assessment. Most neighborhoods scored Low or Moderate for all of the hazard ratings.

Neighborhoods with HIGH Suppression Hazard Score:

- Valley View: One road in and out of the neighborhood; inconsistent signage lettering 4 inches, nonflammable and reflective; moderate fuel hazard.
- Vonnie: Possible structure to structure ignition; inconsistent signage lettering 4 inch, nonflammable and reflective.
- Mull Lane: One road in and out of the neighborhood; inconsistent signage lettering 4 inch, nonflammable and reflective.

Results for HIGH Structural Hazard Score:

- Justin Way: Less than 50 percent of homes have noncombustible siding; 50-74 percent of homes have skirting underneath structures; 50 percent of homes have wooden attachments.
- Vine: Less than 50 percent of homes have noncombustible siding; 50-74 percent of homes have skirting underneath structures; more than 50 percent of homes have wooden attachments.

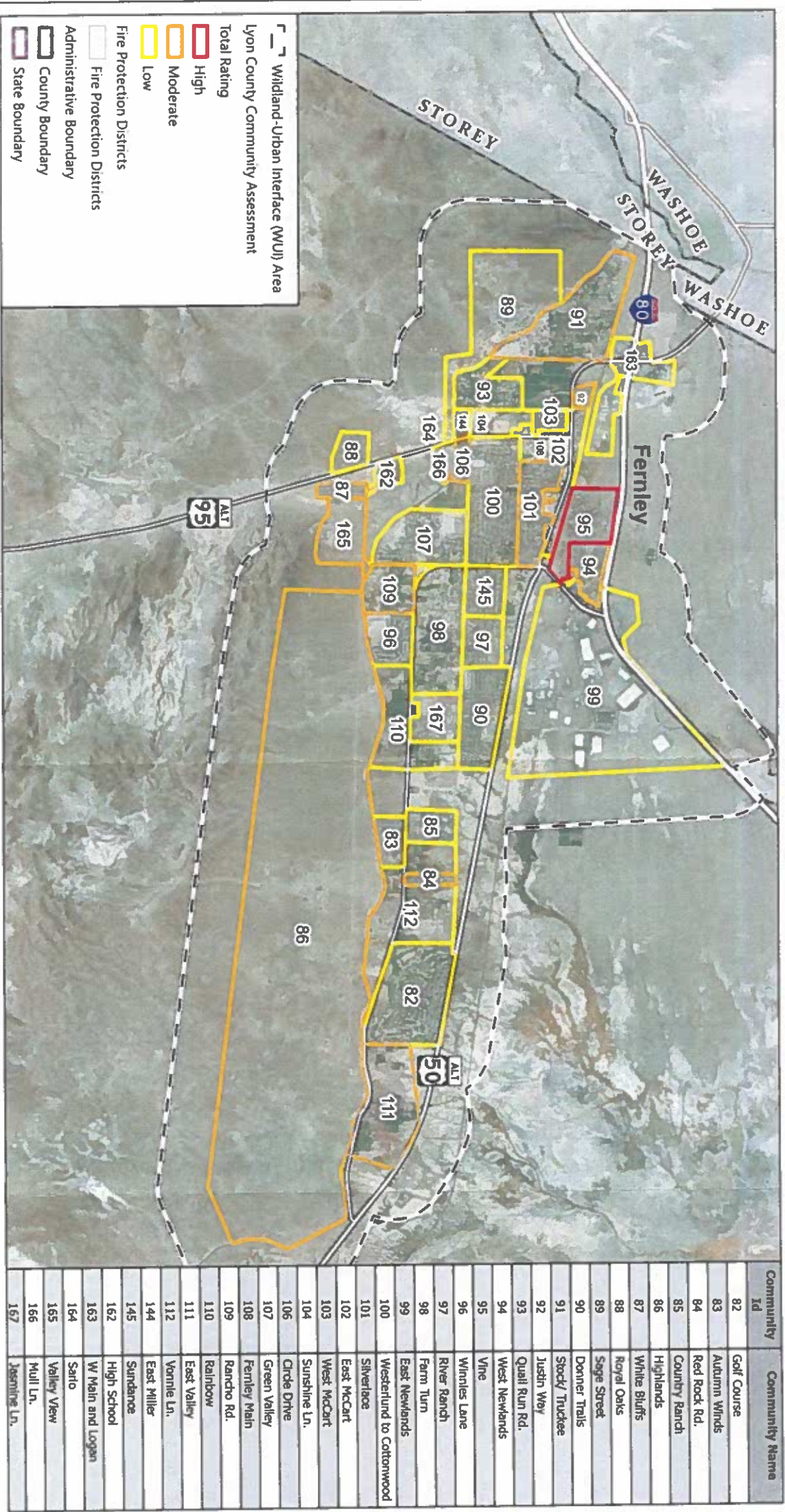


Figure 5. North Lyon County FPD
Wildfire Hazard Assessment and Wildland-Urban Interface
Lyon County Community Wildfire Protection Plan
2023 Update

Neighborhood Name (Number)	Dwelling Units	Acres	Community Type	Suppression Hazard	Surrounding Environment Hazard	Structures Hazard	Total Hazard Score
Autumn Winds (83)	110	85	Residential – Stick-Built	Low	Moderate	Low	Low
Circle Drive (106)	28	35	Residential – Stick-Built	Low	Moderate	Moderate	Moderate
Country Ranch (85)	50	104	Residential – Stick-Built	Low	Moderate	Low	Low
Donner Trails (90)	320	264	Residential – Stick-Built	Low	Moderate	Low	Low
East McCart (102)	50	21	Residential – Stick-Built	Low	Low	Moderate	Low
East Miller (144)	12	26	Residential – Mixed	Low	Low	Moderate	Low
East Newlands (99)	30	1577	Commercial	Low	Low	Low	Low
East Valley (111)	30	390	Agricultural – Rural	Moderate	Moderate	Moderate	Moderate
Farm Turn (98)	375	387	Residential – Stick-Built	Low	Low	Moderate	Low
Fernley Main (108)	200	215	Residential – Commercial	Low	Low	Moderate	Low
Golf Course (82)	550	458	Residential – Stick-Built	Low	Low	Low	Low
Green Valley (107)	375	279	Residential – Stick-Built	Low	Moderate	Low	Low
High School (162)	10	45	Residential – Commercial	Low	Low	Low	Low
Highlands (86)	100	4881	Residential – Stick-Built	Moderate	Moderate	Moderate	Moderate
Jasmine Ln. (167)	90	141	Residential – Stick-Built	Low	Low	Moderate	Low
Justin Way (92)	100	27	Residential – Mobile	Moderate	Moderate	High	Moderate
Mull Ln. (166)	10	45	Residential – Stick-Built	High	Low	Low	Low
Quail Run Rd. (93)	30	165	Residential – Stick-Built	Low	Moderate	Low	Low
Rainbow (110)	125	289	Agricultural – Rural	Low	Moderate	Low	Low
Rancho Rd. (109)	50	146	Agricultural – Rural	Moderate	Moderate	Moderate	Moderate
Red Rock Rd. (84)	30	37	Residential – Stick-Built	Low	Moderate	Low	Moderate
River Ranch (97)	125	125	Residential – Stick-Built	Low	Moderate	Moderate	Low

Neighborhood Name (Number)	Dwelling Units	Acres	Community Type	Suppression Hazard	Surrounding Environment Hazard	Structures Hazard	Total Hazard Score
Royal Oaks (88)	75	77	Residential – Stick-Built	Low	Moderate	Low	Low
Sage Street (89)	100	528	Residential – Stick-Built	Low	Moderate	Moderate	Low
Sario (164)	10	9	Residential – Stick-Built	Moderate	Low	Moderate	Low
Silverlace (101)	450	199	Residential – Stick-Built	Low	Moderate	Low	Moderate
Stock/Truckee (91)	100	447	Residential – Stick-Built	Moderate	Moderate	Moderate	Moderate
Sundance (145)	150	122	Residential – Stick-Built	Low	Moderate	Low	Low
Sunshine Ln. (104)	75	89	Residential – Stick-Built	Low	Low	Low	Low
Valley View (165)	25	185	Residential – Stick-Built	High	Moderate	Moderate	Moderate
Vine (95)	175	206	Residential – Stick-Built	Moderate	Moderate	High	High
Vonnie Ln. (112)	24	468	Agricultural – Rural	High	Moderate	Low	Low
W Main and Logan (163)	20	216	Commercial	Low	Low	Low	Low
West McCart (103)	50	44	Residential – Stick-Built	Low	Moderate	Moderate	Low
West Newlands (94)	250	106	Residential – Stick-Built	Low	Moderate	Moderate	Moderate
Westerlund to Cottonwood (100)	520	409	Residential – Stick-Built	Low	Low	Low	Low
White Bluffs (87)	125	45	Residential – Stick-Built	Low	Moderate	Low	Moderate
Winnies Lane (96)	350	144	Residential – Stick-Built	Low	Moderate	Low	Low

Table 18. Other North Lyon FPD neighborhood hazards identified in the CAT analysis.

➤ One road in and out; entrance and exit are the same
Country Ranch
Quail Run Road
Rancho Road
Rainbow
East Valley
Vonnie Ln.
East Miller
Sario
Valley View
Mull Ln.

➤ Road width is < 20 feet
Justin Way

Table 18. Other North Lyon FPD neighborhood hazards identified in the CAT analysis. (continued)

➤	Dead end roads >200 feet long Justin Way
➤	Street signs Inconsistent throughout, lettering 4 inches high, non-flammable and reflective Valley View Mull Ln
➤	DEFENSIBLE SPACE < 50% of homes meet criteria in Zone 0, 1 & 2 - Light fuels amongst structures Stock Truckee Vine Circle Drive
➤	Possible structure to structure ignition Golf Course Autumn Winds Red Rock Rd. Country Ranch White Bluffs Donner Trails Justin Way West Newlands Vine Winnies Lane River Ranch Westerlund to Cottonwood Silverlace East McCart West McCart Sunshine Ln. Circle Drive Green Valley East Miller Sundance
➤	Above ground electric transmission lines are NOT maintained Vine
➤	< 50% of homes have non-combustible ventilation soffits with mesh or screening Justin Way
➤	< 50% of homes have non-combustible siding Justin Way Farm Turn Rancho Road
➤	< 50% of homes/outbuildings have adjacent 5-ft non-combustible zone Stock/ Truckee Justin Way East McCart

6.2 Mitigation to Reduce Wildfire Risks

General Recommended Actions from the CAT Analysis correspond to the high hazard ratings identified in each neighborhood. The most frequent recommendations from the completed analyses included:

- Be aware of the risks from falling embers in relation to nearby fuels and defensible space.
- Mow lawns regularly.
- Water grass, plants, trees, and mulch regularly.
- Create a spacing of 30 feet between tree crowns.
- Create a non-combustible area (zone 0) within 5 feet of your home, using non-flammable landscaping materials.
- Remove dead vegetation from under the deck and within 10 feet of the house; stack firewood away from structures.
- Consider xeriscaping.
- Plant a mixture of deciduous trees (e.g., oak and maple) and coniferous trees (e.g., pine).
- Provide Living with Fire/Firewise construction guidelines to developers/owners.
- Consider developing covenant restrictions, if applicable.

Past and Ongoing Projects

TBD

Proposed Actions

- Update Evacuation Plan: Coordinate city and county resources to update an emergency evacuation plan for NLPFD neighborhoods.
- Abandoned TCID Ditches: Work cooperatively with the Truckee-Carson Irrigation District (TCID) to maintain abandoned ditches weed-free and to manage fire hazards and fuel levels.
- Fuel Reduction Equipment: NLPFD presently has one dump trailer that can be loaned out for green fuels reduction and removal. The single trailer is currently dedicated to the NV Energy Program. A second dump trailer would facilitate and expand the community fuel reduction program. A commercial woodchipper could also be utilized to expand the capabilities for both fuel management programs.
- Fire Suppression Equipment: Acquire an additional Type 1 Engine to increase the fire suppression capabilities.



Fire Contract Meeting Minutes

November 1st, 2023

GOAL: Final Contract for Fire Agencies to take to their boards.

- I. **Introductions:**
- II. **Public Utility Commission of Nevada (PUCN) Update** - *Rulemaking to amend, adopt, and/or repeal regulations in accordance with Senate Bill 329 (2019). – December 11th, 2023, at 10AM.*

The Rulemaking workshop is meeting where the public can attend and provide input to the PUCN regarding SB329.

Nothing changes moving forward with the PUCN, we are filing our responses in March and will hear back in September. NV Energy is committed to getting a contract that all parties can agree to and that the PUCN will accept.

- III. **Contract review and finalization:**

Action item (NVE): Will update the agencies on who they should be sending the invoices to – an individual or directly into AP Invoice

Action item (NVE): Provide an example of an invoice from another Time and Material contractor.

- IV. **Communications/ Re-occurring meeting:**

Action item (NVE): Will make a re-occurring meeting for the group to meet every other month – MS Teams meeting

- V. **Equipment charges in 2024:**

In the new contracts NV Energy does not expect any difference in rates charged by the agencies for the vehicles for which money was advanced for their purchase. It is expected that these vehicles will be billed at the same rates as any other agency owned vehicle.

NV Energy will not be advancing funds under the new contracts for any additional vehicles.

If an agency has vehicles with a remaining "payoff" balance, agreement will be reached individually between NV Energy and the agency on how to address these.



VI. Personnel cost support documentation:

NV Energy does not expect the agencies to provide the labor rate calculation sheets they use to derive loaded personnel cost for the pricing schedule in the contracts.

It is our preference that all of the agencies use a similar methodology/template for the calculations as has been discussed in the meetings.

NV Energy would request that one or two agencies be willing to share the detailed breakdown sheets with us for potential inclusion in the regulatory asset recovery filing and possibly provide testimony on the calculations if necessary.

VII. Grant billing:

NV Energy will discuss internally some possible option on how to move forward and track grants. Need to keep them separate from other funding streams and be able to show value and costs to the PUCN, clear documentation and process.

VIII. Next Steps:

Action item (NVE): Will get a final version out to group by Close of Business (COB), Friday November 3rd, 2023

Action item (NVE): Will request feedback from the group by COB Wednesday, November 8th, 2023. A calendar placeholder will be sent to the group.

Action item (ALL): Agencies will populate the contracts with their personnel and equipment pricing schedule.

Action item (ALL): Agencies will take contracts back to their agencies and boards to be reviewed and approved.

Action item (ALL): Signed contracts will be sent to Kevin Lawson – kevin.lawson@nvergy.com

IX. Questions/ Open Items:

None

X. Next Meeting:

None currently. The group will fall into every other month re-occurring meeting set up by NV Energy, starting January 2024.





Attendance:

FIRE AGENCY or AGENCY	REPRESENTATIVE	PRESENT
Carson City District Attorney	Adam Tully	X
Carson City Fire	Sean Slamon (Chief)	X
Carson City Fire	Kevin Nyberg	X
Central Lyon County Fire Protection District	Kristen Pradere	X
Central Lyon County Fire Protection District	Rich Harvey (Chief)	X
Clark County	Brian O'Neill (Deputy Chief)	X
East Fork Fire Protection District	Kathleen Lewis	X
East Fork Fire Protection District	Todd Carlini (Chief)	X
East Fork Fire Protection District	Scott Gorgon	
East Fork Fire Protection District	Julie Andress	X
East Fork Fire Protection District	Tom Hein	X
Elko County Fire Protection District	Matt Peterson (Chief)	X
Lincoln County Fire Protection District	Eric Holt (Chief)	X
Lincoln County Fire Protection District	Kade Lee	X
Mt. Charleston	Jorge Gonzalez (Chief)	X
Nevada Division of Forestry	Eric Antle	
Nevada Division of Forestry	Kacey KC (State Forester and Fire Warden)	X
Nevada Division of Forestry	Ryan Shane	X
North Lake Tahoe Fire Protection District	Ryan Sommers (Chief)	X
North Lake Tahoe Fire Protection District	Isaac Powning(Division Chief)	X
North Lyon County Fire Protection District	Jason Nicholl (Chief)	X
NV Energy – Fire Mitigation	Kevin Lawson	X
NV Energy - Legal	Bria King	X
NV Energy – Natural Disaster Protection	Brian Costello	X
NV Energy – Natural Disaster Protection	Danyale Howard	X
NV Energy – Project Management	Liz Paulsen	X
Pyramid Lake Tribe	Don Pelt (Chief)	
Storey County Fire Protection District	Jeremy Loncar	X
Storey County Fire Protection District	Jim Morgan	
Storey County Fire Protection District	Chris Barton	X
Tahoe Douglas Fire Protection District	Scott Lindgren (Chief)	X
Tahoe Douglas Fire Protection District	Keegan Schafer	
Tahoe Douglas Fire Protection District	Mike Monaghan	X
Tahoe Douglas Fire Protection District	Laura French	X
Truckee Meadows Fire Protection District	Charlie Moore (Chief)	
Truckee Meadows Fire Protection District	August Isernhagen (Division Chief)	X
Truckee Meadows Fire Protection District	Dale Way	X
Truckee Meadows Fire Protection District	Chris Ketring	X
Truckee Meadows Fire Protection District	Thelesa Montoya Neves	X
Truckee Meadows Fire Protection District	Adam Crichton	X
Washoe County DA	Wade Carner	X
Washoe Tribe	Ken Quiner (Emergency Manager)	
Washoe Tribe	Joseph Nady	





Lyon County Sheriff's Search and Rescue

Brad Pope
Sheriff

Patricia L. Polish
Commander

October 23, 2023

North Lyon Fire Protection District:

As you may know the Lyon County Sheriff's Search and Rescue (LCSSAR) is an all-volunteer group of approximately 40 people. We do receive a small budget from Lyon County, however, most of this money goes towards equipment and training.

Your donation of an ambulance will allow us to transfer our emergency radio equipment from a 1994 vehicle which is out of service to this new one. This unit has been used on several high-profile searches as well as providing key communications during emergencies, such as flooding in Fernley, Dayton and Yerington, and fires in Smith Valley.

I would like to thank you for your generosity. Words cannot express our thankfulness.

Thank you again

Sincerely,

A handwritten signature in cursive script, appearing to read "Patricia Polish".

Patricia Polish
Division Commander

cc: File

"that others may live"
PO Box 1932 Dayton, NV 89403-1932
LyonCountySearchAndRescue.org