

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

June 12, 2025

1. Call to Order

The meeting was called to order at 1806.

Directors present included Paul Murphy, Debbie Skinner, Jay Rodriguez, and Alyssa Roemer.

The Pledge of Allegiance was led by Chief Bunn. A moment of silence followed.

2. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

Volunteer Captain Dan Hiles shared that since 2009, Volunteer Aviel Trevaskis has been his buddy through the Fire Academy and EMT school. She is one of the volunteers to always be there to help and is very reliable. Captain Hiles wanted to thank her for all of the time that she spent with us, away from her family, and to serve her community. Captain Hiles presented Aviel with a plaque.

3. CONSENT AGENDA* All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

3a. Review and approve of Board Agenda

3b. Review & Approve Board Minutes

3c. Review & Response Statistics

Director Skinner made a motion to approve the CONSENT AGENDA.

Director Rodriguez seconded the motion.

The motion reads as follows: 4-0-0

Murphy Aye

Skinner Aye

Rodriguez Aye

Roemer Aye

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Director Murphy shared that there is 1 candidate present for the Board position, and the other candidate got held up with work out of town and is trying to get to the meeting. All Board members discussed and agreed to give the candidates extra time to arrive and move items 4 and 5 towards the end of the agenda.

6. Discussion and possible action regarding MOU between North Lyon Fire and Rural Medivac Alliance*

Chief Bunn explained that they are a local roto-aircraft out of Yerington. We are not meeting the service demand of the community time frames, and we don't have the resources to get everybody transported to the appropriate facility. They are willing to do an auto launch agreement under certain criteria. Chief Bunn explained that when our second ambulance is out and we have no ambulances, they will auto launch free of charge. Our Battalion Chiefs can then make the determination to turn them around. He added that the critical calls, they can be here in about 13 minutes, and that is quicker than the closest ambulance coming out of Silver Springs.

Chief Bunn shared that Battle Born Medevac got a donation from a power company, and they have a Medevac subscription, like our ambulance subscription. He added that every resident in Lyon County and Mineral County has been paid for the next 3 years. Even if we use them here to our residents and they have insurance, there is not an out-of-pocket cost. Chief Bunn stated that he thinks it is a great benefit to the community and our staffing levels.

Director Skinner asked Chief Bunn if this is different than the response that was talked about when we were doing the relay, and he said it was different. Chief Bunn explained that the relay is, if they get grounded due to weather, we will provide ground transportation with their patient, regardless of where they are from, and can continue them via ground to a receiving hospital. He added that this is also Battle Born. Director Skinner confirmed that that contract is for us, to transport if they get grounded by weather, with revenues. Chief Bunn explained that it is them responding to our emergencies on an auto launch basis.

Chief Bunn added that for aircraft, we have Care Flight and Battle Born. If Battle Born is not available, and we get Care Flight, that subscription means nothing, it is only for Battle Born.

Director Skinner made a motion to approve and accept the Memorandum of Understanding between North Lyon County Fire Protection District and the Rural Medivac Alliance doing business as Battle Born Medevac.

Director Rodriguez seconded the motion.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

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7. Discussion and possible action to ratify the FY2025-2026 CBA*

Director Murphy shared that he and Director Skinner acted as the district negotiating team this year, it was very productive, and it was a quick negotiating season. The Union has been very flexible with time frames and understanding the fiscal situation of the department. We have all been working very hard to get us to a place where we are sustainable and continue to provide services and build them as time goes on. He thanked Local 4547 for their participation. Director Murphy explained that all items that we opened this year were non-financial, and they were language clean ups in the contract. We like to keep it nice and clean, so it is easy to interpret for everyone, so we don't have issues.

Director Skinner wanted to clarify that Article 23, uniform allowance that we were good with doing the \$500.00 uniform allowance in installments of 2, Director Murphy answered that we did not go back on that one. Director Murphy stated that the one we went back on was longevity, and that was discussed. We cleaned up some language, but this is one that both the Local and us agreed to discuss more in coming negotiations.

Director Murphy explained that from here, we would ratify as a Board. The Local would ratify as the local membership and once we both come to an agreement, we both ratify, and this becomes the new published contract for that fiscal year and there are no questions. This is a 1-year contract that we will be agreeing upon, and we will be back in negotiations at the end of February 2026.

Director Rodriguez made a motion to ratify the fiscal year 2025-2026 Collective Bargaining Agreement as presented.

Director Skinner seconded the motion.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

4. Discussion and action regarding vacant Board of Director*

Director Murphy stated that we extended this because the original candidates did not meet posting requirements. We only received 2 interest letters, and there is only 1 candidate who turned in a letter in the room and that is Christine Sullivan. All Board members have a question for each candidate.

Director Roemer asked Mrs. Sullivan to tell her a little about herself.

Mrs. Sullivan shared that she was born and raised in California. Moved to Texas when she was 30 years old, then to Missouri for 13 years, and then here in Fernley, Nv., to be a grandparent.

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She added that she received her Paralegal Certificate in 2009 from De Anza College in Cupertino, Ca. Mrs. Sullivan stated that she fast tracked a bachelor's degree, and her degree is in policing. She explained that is how she was able to get it so fast because the paralegal stuff was already done. She explained that she works for Panasonic and works on supply and vendor agreements. She added that she has been in the legal field for about 20 years. Her focus is strictly on contracts, contract negotiations and Memorandums of Understanding of Agreements. She has been married to Jim Sullivan for 2 years and is familiar with everyone here in the fire department.

Director Rodriguez asked Mrs. Sullivan what motivated her interest in joining our Board, and how did she hear about the vacancy?

Mrs. Sullivan shared that she heard about the vacancy through Joe Mendoza. She added that her interest in the Board is because she is part of the community, and she is familiar with the history of the fire department. She wants to be part of building the fire department's reputation back up with the community.

Director Murphy asked Mrs. Sullivan if she has any experience of serving on a public board, committee, or council.

Mrs. Sullivan answered that she was a member of the Board of Directors for her son's wrestling club, but none other than that. She added that she was the Secretary/Treasurer for 4 years.

Mrs. Sullivan asked if there is ever a time that our agreement is more than 1 year, and Director Murphy responded that in the past it has been. He stated that the confidence between labor and management had eroded in previous years, and the trust caused the contracts to be only 1 year. The hope is to continue to build that trust and have longer contracts. If we both agree, we can always open anytime during the year to discuss matters, especially in the setting of a financial emergency or if we do see an influx of revenues that is sustainable and repeatable. We do MOU's and the contract work, and with Mrs. Sullivan's experience he added that it would be beneficial for her to be on the board.

Director Skinner asked how accountable Mrs. Sullivan will be to attend the meetings if she is selected. Mrs. Sullivan added that she works from home and it shouldn't take her long to get here, and it is not an issue for her to have to be away for work.

Director Murphy stated that the other candidate that we are waiting for had a work issue and has not arrived. He read an email sent from that candidate today at 10:08 a.m.:

I was called to Sacramento for work today and I will do my best to make the meeting tonight.

If I am not able to make it, feel free to remove my letter of intent. Sorry for the inconvenience!

Thank you.

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Director Skinner made a motion to appoint Christine Sullivan to the North Lyon Fire Protection Board of Directors.

Director Rodriguez seconded the motion.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

Director Murphy stated that at the next meeting we will get Mrs. Sullivan sworn in to her position, and her onboarding packet will be ready.

5. Discussion and action regarding Board of Director positions*

Director Murphy stated that this is something that we typically do at the beginning of the year. We had done all of this in January, and we have a new director, and no chairman. We will now vote for director positions. Director Murphy stated that we will fall back on the current policy, which is being on the board for 1 year for the chair position, and nothing else changes with any other position.

Director Rodriguez nominated Director Paul Murphy to fill the Chairman position.

Director Murphy accepted the nomination.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

Director Murphy nominated Director Debbie Skinner for the Vice Chair position, and Mrs. Skinner accepted the nomination.

Director Rodriguez seconded the motion.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

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Director Rodriguez nominated Director Alyssa Roemer to be the Secretary/Treasurer, and Mrs. Roemer accepted the nomination.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

Director Murphy shared all the votes. He will be the new Chairman, Director Skinner is the Vice Chairman, and Director Roemer is the Secretary/Treasurer.

8. Fire Chief Report

Chief Bunn shared that with all of the hard work by Mrs. Kasey Miller, we started receiving revenues from the state of Nevada, and that is currently around \$95,000.00 so far. He added that the last audit report he received was \$1.1 million, and this will help out.

Chief Bunn stated that on June 24th through June 26th he and Local President Joe Mendoza will be traveling to Washington D.C. to have a meeting with Catherine Cortez Masto. They will be meeting regarding some infrastructure bills for Fernley, and discussions about our revenues for future growth, and how they can assist us.

Chief Bunn added that we had a pretty good fire a couple of days ago, and our firefighters responded and did excellent work.

Last, he stated that everyone was cc'd on an Executive Summary. He added that the Executive Staff worked extremely hard to get where we are today but were able to eliminate more than \$2 million dollars in those liabilities and reduce the operating expenses by \$400,000.00. We completed long overdue prevented maintenance on our essential fleet vehicles. He added that with the new budget that was approved and sent to the state, we have the ability to establish a billable incident overtime fund to not use tax revenues for that anymore. Establishment of a contractual obligation fund, establishment of a true emergency reserve fund, and an establishment of a revenue source to fund our capital outlay in the future.

Director Skinner confirmed that there are 9 members on the Blue-Ribbon Committee and the next meeting is on June 17th.

9. Reports of Directors, Staff, Volunteers, Local4547, City of Fernley

Director Roemer congratulated Mrs. Christine Sullivan on the new Board position.

Director Rodriguez also congratulated Mrs. Christine Sullivan on the Board position.

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Director Skinner welcomed Mrs. Sullivan and wanted to congratulate all of the local middle school and high school graduates.

Director Murphy welcomed Mrs. Sullivan.

Fire Marshall shared that the calculations for the riser repair came back, and they are thinking of putting a 4-inch pipe inside the 6-inch pipe, but we have to work with Q & D Construction on the timeline. He added that over at the Meadows, they are doing a dentist office, an orthodontist office, a daycare, and an orthopedic office. They are also starting to work at the ATT store.

Support Staff, Captain Dan Hiles shared that we had 3 new recruits go through their academy training and testing for the State Fire Marshalls Office, and we are just waiting for the test results. He added that they have also participated in the Fallon and Wadsworth fires.

Local 4547- Captain Bill Snyder shared that Director Alyssa Roemer came and spoke about what insurance companies can do to help with the facilities and grants. He added that the Cadet Golf Tournament is on June 21st.

City of Fernley- None.

Mrs. Becki Howlett shared that All Points Grill had their grand opening. She added that they also went and helped with the Wadsworth fire.

10. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

Becki Howlett, with Fernley Fourth of July wanted to thank the fire department for letting them use the electronic sign for the parade. She added that Battle of the Bands will be at the park on July 3rd and all the Fourth of July festivities will be held on July 4th.

Director Skinner shared that she attended the City Council meeting last week, and Captain Silverberg did a great job reading the report and representing the North Lyon Fire District. Chief Bunn added that we will be working with the city clerk, as far as response statistics. We will be moving them to the second meeting of the month, so we can put them in their agenda packets, so we don't have to print them anymore.

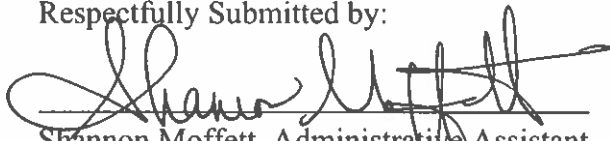
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11. Adjournment*

Chairman Murphy adjourned at 1852.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items. A complete and detailed record of this meeting was recorded on Micro SD Recorder June 12, 2025.

Respectfully Submitted by:


Shannon Moffett, Administrative Assistant
North Lyon County Fire Protection District

July 10, 2025
Date

Approval of Minutes
June 12, 2025

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>N</u> Approved as Read	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	_____
_____ Approved with Corrections	_____	_____	_____	_____	_____


Paul Murphy, Chairman
North Lyon County Fire Protection District

July 10, 2025
Date