

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

May 28, 2025

1. Call to Order

The meeting was called to order at 1805.

Directors present included Paul Murphy, Debbie Skinner, Jay Rodriguez, and Alyssa Roemer.

The Pledge of Allegiance was led by Director Roemer. A moment of silence followed.

2. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

None.

3. CONSENT AGENDA* All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

3a. Review and approve of Board Agenda

Director Rodriguez made a motion to approve the CONSENT AGENDA.

Director Skinner seconded the motion.

The motion reads as follows: 4-0-0

Murphy	Aye
Skinner	Aye
Rodriguez	Aye
Roemer	Aye

4. Discussion and action to appoint the vacant Board of Directors position*

Director Murphy shared that he met with Chief Bunn and Mrs. Miller prior to this meeting, and we did have 2 potential candidates that filed. He stated that 1 filed late, and 1 filed without a

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

letter of intent. Not meeting posting requirements, we have 2 options as a Board. We can proceed with the 2 that we have, accepting that they did not meet their posting requirements, or we can let it set for a few more weeks until our next regular Board meeting on June 12th. He added that he thinks either way we will be fine in the eyes of the state. We have been working on this process, but it is up to us if we want to proceed with this or wait until June 12th. All Board members discussed and agreed to move this to the June 12th meeting, and we will repost to fill that void in time until then.

5. Discussion and action to appoint Board of Director positions*

All Board members discussed and agreed to table this item until the next scheduled meeting on June 12, 2025.

6. PUBLIC HEARING: Discussion regarding NLCFPD 2025-26 Fiscal Year Budget

Accountant David Silva joined the meeting via ZOOM. Mrs. Kasey Miller stated that at this time, if anybody has any questions or would like to discuss the budget. Director Skinner stated that on the cover sheet, she isn't seeing where the numbers match the report and is asking Mr. Silva if he can help her with that. Mr. Silva shared that on the cover sheet it says the budget contains 1 fund including Debt Service, requiring property tax revenues totaling \$3,271,587.00, and that number is on page 8, column 4 at the top. Chief Bunn added that this is the final documentation for State Taxation. Moving on, it says that the budget contains 2 governmental fund types with estimated expenditures of \$3,954,348.00, and he stated that that is best seen on page 6. It is the total of columns 1, 2, 3, and 4, which are Salaries and Wages, Employee Benefits, Services and Supplies, and Capital Outlay. He added that the last number there is the Ambulance Fund, estimated expenditures, you can see that on page 7, which is in column 2, Operating Expenses.

Director Murphy noticed that the cover sheet states 5 p.m. for the meeting start time verses 6 p.m. Mrs. Kasey Miller clarified that the posting was for 5 p.m. and we will change that to 6 p.m. Director Skinner asked about where it states the budget contains 2 governmental fund types with estimated expenditures of \$3,954,348.00, on page 6. She is asking if that is the accumulative total of columns 1, 2, 3, and 4, and Mr. Silva answered yes. She stated that she is coming up with a different number. After doing some math they all came up with the same number as shown.

Director Murphy stated that we received a letter from the Department of Taxation, and they have examined fiscal year 2025-26 tentative budget pursuant to NRS 354.596(5) and finds it to be in compliance with the law and appropriate regulations. They have given approval for the proposed budget, and at this point in time we are good to proceed forward with a motion. Mr. Silva recommended that we adopt a budget.

North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 District Fax (775) 575-3310

7. Discussion and action to approve the Fiscal Year 2025-26 Final Budget, Establish the Tax Rate and Spending Authorization for Fiscal Year 2025-26*

Director Rodriguez made a motion to approve the Fiscal Year 2025-26 Final Budget, with amending on the cover sheet, scheduled published hearing, date and time to 6 p.m., from 5 p.m., to Establish the Tax Rate and Spending Authorization for Fiscal Year 2025-26.

Director Roemer seconded the motion.

The motion reads as follows: 4-0-0

Murphy Aye

Skinner Aye

Rodriguez Aye

Roemer Aye

Director Murphy thanked Chief Bunn and Mrs. Miller for their hard work and for getting us where we are at. All the work from everybody is very much appreciated. Chief Bunn added that it has been an absolute pleasure to be able to work and navigate through the budget that we were in with an expected 10-year correction time, and we were able to do it in a year. All Board members agreed.

8. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

Director Rodriguez thanked the candidates that showed up today and hoped to see them on June 12th.

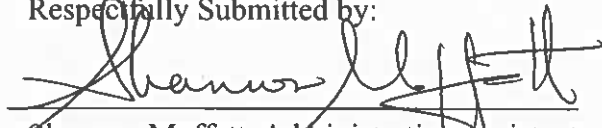
9. Adjournment*

Chairman Murphy adjourned at 1823.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items. A complete and detailed record of this meeting was recorded on Micro SD Recorder May 28, 2025.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

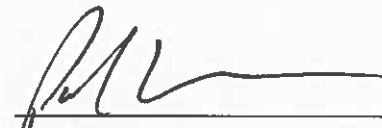
Respectfully Submitted by:


Shannon Moffett, Administrative Assistant
North Lyon County Fire Protection District

June 12, 2025
Date

Approval of Minutes
May 28, 2025

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>X</u> Approved as Read	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	_____
_____ Approved with Corrections	_____	_____	_____	_____	_____



Chairman
North Lyon County Fire Protection District

June 12, 2025
Date