

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

March 13, 2025

1. Call to Order

The meeting was called to order at 1802.

Directors present included Michael Toombs, Debbie Skinner, and Jay Rodriguez.

Directors Paul Murphy and Alyssa Roemer were absent.

The Pledge of Allegiance was led by Chairman Michael Toombs. A moment of silence followed.

2. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

None.

3. CONSENT AGENDA* All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

3a. Review and approve of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Response Statistics

Chairman Toombs modified the agenda due to the Board minutes not being included in the packet.

Director Rodriguez made a motion to approve the CONSENT AGENDA 3a. and 3c.

Director Skinner seconded the motion.

The motion carries as follows: 3-0-2

Toombs	Aye	Murphy	Absent
Skinner	Aye	Roemer	Absent
Rodriguez	Aye		

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4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Director Skinner asked if the difference with the new health insurance with the IAFF is helping reduce the costs, and Chief Bunn answered that it is 100% reducing the costs.

Director Rodriguez made a motion to approve Revenues and Expenditures.

Director Skinner seconded the motion.

The motion carries as follows: 3-0-2

Toombs	Aye	Murphy	Absent
Skinner	Aye	Roemer	Absent
Rodriguez	Aye		

5. Discussion regarding the FY2025-2026 Budget process and timelines

Chairman Toombs added this to the agenda because we are near some due dates that are required by NRS for the submission of our budget. The first date we have that is approaching is April 15th and that is when we have to file our Tentative Budget with the Department of Taxation, as outlined in NRS.354.596. He added that when we have the Tentative Budget on May 5th that will be when we post a public notice of the hearing for the budget and our final budget is due to the state no later than June 1, 2025. Chairman Toombs added that during the April meeting, we will be reviewing and approving the Tentative Budget that we have been working on. He stated that there is no action for tonight, just simply keeping everyone aware of the timelines for the Tentative Budget, along with the public notice for having the opportunity to review the budget. Director Rodriguez asked if there would have to be a special meeting since it is going to be prior to the main meeting, and Chairman Toombs responded no. He explained that the requirement is that on May 5th, Mr. Foli and Mrs. Miller will post the notice of the public hearing. He added that it has to be published 14 to 7 days prior to the actual budget at various locations, including published newspapers.

6. Discussion and action regarding District Fire Chief position*

Chairman Toombs requested this be on the agenda to receive direction from the Board on your desires to proceed your desires to proceed the Fire Chief position. He added that Chief Bunn's contract is coming to an end next month. Whether they want to go with a recruitment or give directions to him to initiate negotiations with the Chief and bring back a contract next month.

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Director Skinner stated that at this point, with the layoffs and the reduction of staff, it would be contradicting to what we have been doing to hire a Chief.

Director Skinner made a motion for Chairman Toombs and Fire Chief Bunn to have an informal negotiation to come back with a proposal for the Board to review.

Director Rodriguez seconded the motion.

The motion carries as follows: 3-0-2

Toombs	Aye	Murphy	Absent
Skinner	Aye	Roemer	Absent
Rodriguez	Aye		

7. Fire Chief Report

Chief Bunn shared that he attended the Sierra Front Cooperators Meeting today in Reno. His main goal for attending this meeting was the State Forester for Nevada Division of Forestry was presenting how they were going to pay back the funds of 33 million dollars that were never billed out. He added that they do not have the money and that they will pay us when they can get it. When they get approval, then we will get reimbursements.

First Due Software update, all of the shape files are loaded, and we are getting close. He added that we got authorization from Lyon County to purchase the NDCs. He stated that everything is on track for being completed, it is just taking a little longer.

Chief Bunn added that he and Chairman Toombs sat with one city council member and the mayor on Monday. They approached them to attempt to negotiate an agreement for the city to help the fire district out. They have another meeting coming up on March 24th.

Chief Bunn shared that he, Volunteer Captain Dan Hiles, Captain Snyder, and Captain McCoy will be traveling out of state, beginning April 5th. They will be going to Indianapolis for the Fire Department Instructors Conference. The conference is 6 days long, and they will be returning on April 11th or 12th.

8. Reports of Directors, Fire Marshal, Staff, Volunteers, Local 4547, City of Fernley

Director Rodriguez shared that the 3rd Annual Community Easter Egg Hunt will be held on Saturday, April 19, 2025, at the Out of Town Park from 1 p.m.- 3 p.m. He added that there will be an egg stuffing event held on March 29th, in the early afternoon at Fernley Intermediate School to get all of the eggs stuffed, and adult volunteers will be greatly appreciated. The radio station received close to 20,000 plastic eggs, and we are now looking for candy donations.

Director Skinner- None.

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Chairman Toombs- None.

Staff- None.

Volunteer Captain Dan Hiles wanted to thank Christian and Wendy Sherfy for all of their help. He added that on March 29th they will be doing their Wildland training.

Local 4547- President Joe Mendoza stated that they have had the most boring Union meeting that they have ever had in the last 2 years. He added that working with the district has been awesome. He shared that the Black Bear Diner event will be held on Wednesday, April 2nd from 4 p.m.- closing. Firefighters are coming together with Black Bear Diner and will be serving dinner and collecting tips for the Northern Nevada Children's Cancer Foundation. It is a great event for the community to come together, eat locally, and help support.

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None.

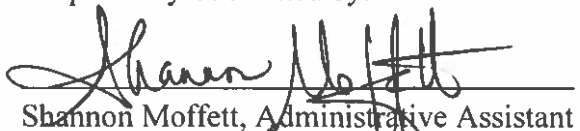
All Board members discussed and agreed to schedule the next Board meeting for April 3, 2025.

10. Adjournment*

Chairman Murphy adjourned at 1821.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items. A complete and detailed record of this meeting was recorded on Micro SD Recorder March 13, 2025.

Respectfully Submitted by:


Shannon Moffett, Administrative Assistant
North Lyon County Fire Protection District

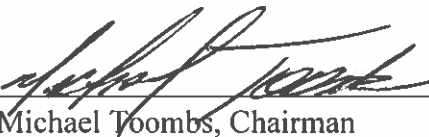
April 3, 2025
Date

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Approval of Minutes

March 13, 2025

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>X</u> Approved as Read	<u>4</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u> </u>
<u> </u> Approved with Corrections	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>



 Michael Toombs, Chairman
 North Lyon County Fire Protection District

April 3, 2025
 Date