



## North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 Fax (775) 575-3314

Brian Bunn, Fire Chief

### Notice of Meeting

Date: March 13, 2025

Time: 6:00 p.m. or 1800 hours

Location: 195 East Main Street  
Fernley NV 89408

### Directors

Michael Toombs, Chair            Jay Rodriguez, Director  
Paul Murphy, Vice Chair        Alyssa Roemer, Director  
Debbie Skinner, Secretary/Treasurer

## NLCFPD Board of Directors Meeting Agenda

### 1. Call to Order, Pledge of Allegiance and Moment of Silence

Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

### 2.

CONSENT AGENDA\* All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

### 3.

- 3a. Review and Approval of Board Agenda
- 3b. Review & Approve Board Minutes
- 3c. Review of Response Statistics

Discussion and possible action regarding Revenue and Expenditures\*

### 4.

- 4a. Enterprise Fund Revenue and Expenditures
- 4b. General Fund Revenue and Expenditures

### 5.

Discussion regarding the FY2025-2026 Budget process and timelines

### 6.

Discussion and action regarding District Fire Chief position\*

### 7.

Fire Chief Report

### 8.

Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley

### 9.

Public Comment No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specifically included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

## 10. Adjourn

**Notices:** 1. The Board may act on any of the "\*" items.

2. At any time, the order of agenda items may be changed, removed, or combined with another item with Board consensus.

3. The Board may limit the amount of time for public comments based upon the number of speakers on the same subject.

4. North Lyon Fire will make reasonable efforts to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the District Office at (775) 575-3310 in advance so arrangements can be made.

5. Staff reports and supporting material for the meeting are available at the North Lyon County Fire Admin Office, 195 E. Main Street, Fernley NV 89408, by calling the Admin Office at (775) 575-3310 or the District's website at [www.northlyonfire.org](http://www.northlyonfire.org), pursuant to NRS 241.020.

### CERTIFICATE OF POSTING

I, Kasey Miller, do hereby certify that I posted or caused to be posted, a copy of this agenda at the following locations on or before 9:00 a.m. March 10, 2025:

1. North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408
2. U.S. Post Office, Hardie Lane Fernley, Nevada 89408
3. City of Fernley – City Hall, 595 Silverlace Blvd, Fernley, Nevada 89408
4. Lyon County Manager, 27 S. Main Street, Yerington, Nevada 89447
5. Nevada Public Notice Website, [www.notice.nv.gov](http://www.notice.nv.gov)

**Distribution:** To ALL persons requesting notification.

**NLCFPD**

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Fire 2025  
From 7/1/2024 Through 2/28/2025

	Current Period Budget - 2025Original	Current Year Actual	Total Budget Variance - 2025Original
<b>REVENUES</b>			
Taxes			
Ad Valorem Taxes	3,048,223.00	2,329,875.72	(718,347.28)
Consolidated Taxes	244,746.00	152,732.77	(92,013.23)
<b>Total Taxes</b>	<b>3,292,969.00</b>	<b>2,482,608.49</b>	<b>(810,360.51)</b>
Other Revenue			
Mutual Aid	350,000.00	393,977.87	43,977.87
Contracts	0.00	81,908.14	81,908.14
Inspections	5,000.00	3,468.30	(1,531.70)
Hazmat Permits	10,000.00	0.00	(10,000.00)
Fire and Safety Reviews	120,000.00	89,100.66	(30,899.34)
Operational Permits	6,000.00	3,930.00	(2,070.00)
Cost Recovery	0.00	23,265.69	23,265.69
Ambulance Fees	20,000.00	267,039.55	247,039.55
GEMT Ambulance	0.00	769,518.52	769,518.52
Miscellaneous Revenue	10,000.00	3,550.00	(6,450.00)
<b>Total Other Revenue</b>	<b>521,000.00</b>	<b>1,635,758.73</b>	<b>1,114,758.73</b>
<b>Total REVENUES</b>	<b>3,813,969.00</b>	<b>4,118,367.22</b>	<b>304,398.22</b>
<b>EXPENDITURES</b>			
Personnel Expenses			
Salaries and Wages	1,194,000.00	928,377.36	265,622.64
Temporary Salaries	137,000.00	0.00	137,000.00
Overtime	200,000.00	452,869.31	(252,869.31)
Holiday	100,000.00	60,024.74	39,975.26
Uniforms	20,000.00	4,622.59	15,377.41
Employee Physicals	15,000.00	10,142.00	4,858.00
PERS Retirement	597,000.00	343,359.55	253,640.45
Employer Taxes and Fees	39,000.00	24,016.12	14,983.88
Workers Comp	242,000.00	127,190.62	114,809.38
Health Insurance	300,000.00	98,142.74	201,857.26
Contract Obligations	0.00	949.47	(949.47)
Cadets	10,000.00	6,565.23	3,434.77
<b>Total Personnel Expenses</b>	<b>2,854,000.00</b>	<b>2,056,259.73</b>	<b>797,740.27</b>
Office Operating Expenses			
Office Supplies and Postage	12,000.00	4,067.08	7,932.92
Office Equipment & IT	17,000.00	4,070.60	12,929.40
Books and Publications	6,000.00	0.00	6,000.00
Fire Prevention Public Education	6,000.00	300.00	5,700.00
Insurance	35,500.00	35,352.26	147.74
Professional Fees	100,000.00	57,594.35	42,405.65
Dues	2,500.00	214.99	2,285.01
Travel	2,500.00	160.94	2,339.06
Wildland Travel	75,000.00	38,402.73	36,597.27
<b>Total Office Operating Expenses</b>	<b>256,500.00</b>	<b>140,162.95</b>	<b>116,337.05</b>
Personnel Operating Expenses			
Training	12,500.00	268.26	12,231.74
Recruitment and Retention	5,000.00	613.00	4,387.00
Safety Equipment	5,000.00	2,712.00	2,288.00
Turnouts	17,500.00	5,337.55	12,162.45
<b>Total Personnel Operating Expenses</b>	<b>40,000.00</b>	<b>8,930.81</b>	<b>31,069.19</b>

**NLCFPD**

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Fire 2025  
From 7/1/2024 Through 2/28/2025

	Current Period Budget - 2025Original	Current Year Actual	Total Budget Variance - 2025Original
Vehicle Operating Expenses			
Heavy Apparatus	50,000.00	19,039.74	30,960.26
Light Fleet	10,000.00	17,981.79	(7,981.79)
Wildland Fleet	10,000.00	12,054.91	(2,054.91)
Misc and Other	0.00	2,590.70	(2,590.70)
Vehicle Fuel	35,000.00	31,348.74	3,651.26
Total Vehicle Operating Expenses	105,000.00	83,015.88	21,984.12
Equipment Supplies Operating Expenses			
Medical Supplies	0.00	39,737.64	(39,737.64)
Equipment Non Capital	5,000.00	11,712.00	(6,712.00)
Communications	12,500.00	4,190.84	8,309.16
Operating Supplies	0.00	2,568.93	(2,568.93)
Small Equipment R & M	15,000.00	(1,714.03)	16,714.03
Total Equipment Supplies Operating Expenses	32,500.00	56,495.38	(23,995.38)
Station Operating Expenses			
Station Repair & Maintenance 61	32,000.00	11,487.51	20,512.49
Utilities 61	34,000.00	20,524.19	13,475.81
Total Station Operating Expenses	66,000.00	32,011.70	33,988.30
Other Non Operating Expenses			
Capital Outlay	20,000.00	0.00	20,000.00
Debt Payments	0.00	28,000.00	(28,000.00)
Lease Payments	186,000.00	143,758.22	42,241.78
Total Other Non Operating Expenses	206,000.00	171,758.22	34,241.78
Total EXPENDITURES	3,560,000.00	2,548,634.67	1,011,365.33
REVENUES IN EXCESS OF EXPENDITURES	253,969.00	1,569,732.55	1,315,763.55

**NLCFPD**

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Ambulance 2025  
From 7/1/2024 Through 2/28/2025

	Current Period Budget - 2025Original	Current Year Actual	Total Budget Variance - 2025Original
<b>REVENUES</b>			
Other Revenue			
Mutual Aid	0.00	56,456.40	56,456.40
Cost Recovery	0.00	678.33	678.33
Ambulance Fees	1,200,000.00	556,247.27	(643,752.73)
GEMT Ambulance	800,000.00	763,788.52	(36,211.48)
Ambulance Subscription	8,000.00	8,306.46	306.46
Miscellaneous Revenue	0.00	1,213.02	1,213.02
Total Other Revenue	<u>2,008,000.00</u>	<u>1,386,690.00</u>	<u>(621,310.00)</u>
Total REVENUES	<u>2,008,000.00</u>	<u>1,386,690.00</u>	<u>(621,310.00)</u>
<b>EXPENDITURES</b>			
Personnel Expenses			
Salaries and Wages	967,022.00	560,368.01	406,653.99
Overtime	61,000.00	271,718.74	(210,718.74)
Holiday	45,000.00	33,937.92	11,062.08
Uniforms	20,000.00	2,250.00	17,750.00
Employee Physicals	12,000.00	9,700.00	2,300.00
PERS Retirement	483,511.00	202,405.59	281,105.41
Employer Taxes and Fees	27,000.00	16,464.39	10,535.61
Workers Comp	170,500.00	75,858.38	94,641.62
Health Insurance	300,000.00	76,518.83	223,481.17
Total Personnel Expenses	<u>2,086,033.00</u>	<u>1,249,221.86</u>	<u>836,811.14</u>
Office Operating Expenses			
Office Supplies and Postage	5,000.00	1,556.68	3,443.32
Office Equipment & IT	13,000.00	3,224.00	9,776.00
Books and Publications	1,500.00	0.00	1,500.00
Insurance	35,500.00	35,352.26	147.74
Professional Fees	20,000.00	(233.32)	20,233.32
Dues	400.00	0.00	400.00
Travel	1,000.00	0.00	1,000.00
Other	0.00	7,833.58	(7,833.58)
Total Office Operating Expenses	<u>76,400.00</u>	<u>47,733.20</u>	<u>28,666.80</u>
Personnel Operating Expenses			
Training	12,500.00	6,000.00	6,500.00
Safety Equipment	1,000.00	0.00	1,000.00
Turnouts	17,500.00	0.00	17,500.00
Total Personnel Operating Expenses	<u>31,000.00</u>	<u>6,000.00</u>	<u>25,000.00</u>
Vehicle Operating Expenses			
Ambulance Fleet	30,000.00	5,801.86	24,198.14
Vehicle Fuel	60,000.00	8,747.82	51,252.18
Total Vehicle Operating Expenses	<u>90,000.00</u>	<u>14,549.68</u>	<u>75,450.32</u>
Equipment Supplies Operating Expenses			
Medical Supplies	90,000.00	8,109.61	81,890.39
Equipment Non Capital	2,000.00	0.00	2,000.00
Communications	12,500.00	0.00	12,500.00
Operating Supplies	0.00	572.82	(572.82)
Small Equipment R & M	5,000.00	0.00	5,000.00
Total Equipment Supplies Operating Expenses	<u>109,500.00</u>	<u>8,682.43</u>	<u>100,817.57</u>

**NLCFPD**

Statement of Revenues and Expenditures - Revenues Expenditures VS Budget - Ambulance 2025  
From 7/1/2024 Through 2/28/2025

	Current Period Budget - 2025Original	Current Year Actual	Total Budget Variance - 2025Original
Station Operating Expenses			
Station Repair & Maintenance 61	0.00	89.78	(89.78)
Station Repair & Maintenance 62	12,000.00	1,870.76	10,129.24
Utilities 62	16,000.00	5,458.97	10,541.03
Total Station Operating Expenses	28,000.00	7,419.51	20,580.49
Other Non Operating Expenses			
Depreciation	122,000.00	0.00	122,000.00
Total EXPENDITURES	2,542,933.00	1,333,606.68	1,209,326.32
REVENUES IN EXCESS OF EXPENDITURES	(534,933.00)	53,083.32	588,016.32



**North Lyon County Fire Protection District**

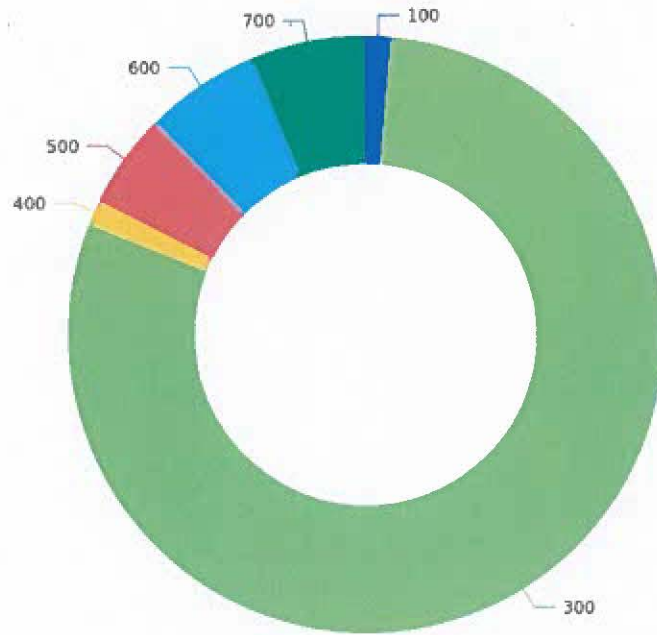
# **Response Statistics**



**June 2024**



**FDR-NFIRS: Incident Type Summary, February 2025**

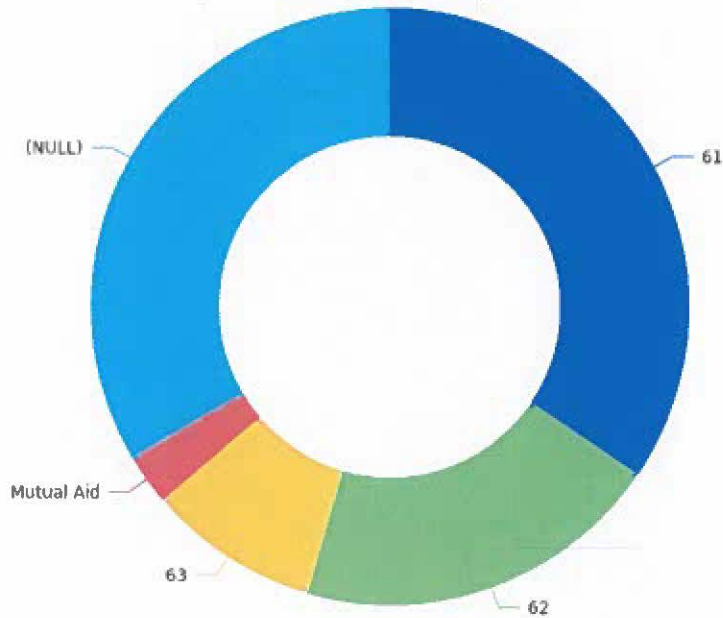


INCIDENT TYPE SERIES	COUNT	PERCENT
100	4	1.38%
300	231	79.66%
400	4	1.38%
500	15	5.17%
600	18	6.21%
700	18	6.21%
Total	290	100.00%





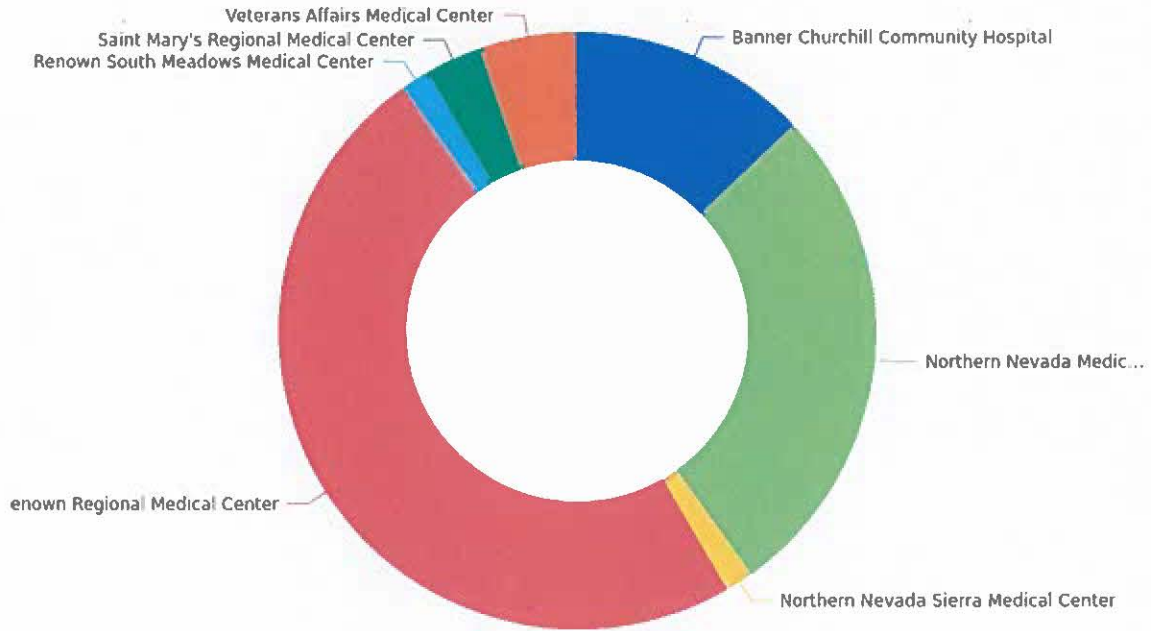
**FDR-NFIRS: Incident Count by Response Zone - February 2025**



RESPONSE ZONE	INCIDENT COUNT	PERCENT OF TOTAL
61	100	34.48%
62	58	20.00%
63	27	9.31%
Mutual Aid	8	2.76%
(NULL)	97	33.45%
<b>Total</b>	<b>290</b>	<b>100.00%</b>



**FDR-EPCR-007: Count of Total Transports, February 2025**



DESTINATION/TRANSFERRED TO, NAME - EDISPOSITION.01	COUNT	PERCENT
Banner Churchill Community Hospital	17	12.88%
Northern Nevada Medical Center	36	27.27%
Northern Nevada Sierra Medical Center	2	1.52%
Renown Regional Medical Center	64	48.48%
Renown South Meadows Medical Center	2	1.52%
Saint Mary's Regional Medical Center	4	3.03%
Veterans Affairs Medical Center	7	5.30%
<b>Total</b>	<b>132</b>	<b>100.00%</b>

**Description:** Report of transport counts for 2024.



### FDR-NFIRS: Detailed Incident Type Breakdown, February 2025

ACTUAL INCIDENT TYPE FOUND	COUNT	PERCENT
111 - Building fire	1	0.34%
113 - Cooking fire, confined to container	1	0.34%
131 - Passenger vehicle fire	1	0.34%
154 - Dumpster or other outside trash receptacle fire	1	0.34%
320 - Emergency medical service incident, other	26	8.97%
321 - EMS call, excluding vehicle accident with injury	196	67.59%
322 - Motor vehicle accident with injuries	1	0.34%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.34%
324 - Motor vehicle accident with no injuries.	7	2.41%
412 - Gas leak (natural gas or LPG)	2	0.69%
440 - Electrical wiring/equipment problem, other	1	0.34%
444 - Power line down	1	0.34%
500 - Service Call, other	1	0.34%
550 - Public service assistance, other	11	3.79%
553 - Public service	2	0.69%
554 - Assist invalid	1	0.34%
611 - Dispatched & canceled en route	9	3.10%
622 - No incident found on arrival at dispatch address	4	1.38%
631 - Authorized controlled burning	2	0.69%
632 - Prescribed fire	1	0.34%
651 - Smoke scare, odor of smoke	1	0.34%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.34%
700 - False alarm or false call, other	16	5.52%
746 - Carbon monoxide detector activation, no CO	2	0.69%
<b>Total</b>	<b>290</b>	<b>100.00%</b>