

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

January 16, 2025

1. Call to Order

The meeting was called to order at 1800.

Directors present included Paul Murphy, Michael Toombs, and Debbie Skinner.

Director Jay Rodriguez was absent.

The Pledge of Allegiance was led by Alyssa Roemer. A moment of silence followed.

2. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

None.

3. CONSENT AGENDA* All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

3a. Review and approve of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Summary Reports

Director Toombs made a motion to approve the CONSENT AGENDA.

Director Skinner seconded the motion but added that the summary reports were not there.

Mrs. Kasey Miller stated that there aren't any reports due to the new system.

Chairman Murphy stated that we will approve the lack of summary reports.

The motion carries as follows: 3-0-1

Murphy	Aye	Rodriguez	Absent
Toombs	Aye		
Skinner	Aye		

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4. Swear in new Board of Director, Alyssa Roemer

Judge Lori Matheus swore in Alyssa Roemer to the vacant Board of Directors position.

5. Election of 2025 Board of Director Positions: Chair, Vice-Chair, Secretary/Treasurer*

Director Skinner nominated Director Michael Toombs for the Chairman position. Chairman Murphy seconded the nomination and added that there were no other nominations, and Michael Toombs was nominated Chairman which will take effect at the next meeting.

Director Toombs nominated Director Paul Murphy to serve as Vice Chairman. Director Murphy stated that there were no other nominations, and he accepted the nomination.

Director Murphy nominated Director Debbie Skinner for Secretary/Treasurer. There were no other nominations, and Debbie Skinner accepted the position.

Chairman Murphy added that he had asked the other board member about the position and that he wanted to retain the standard seat.

6. Discussion and possible action regarding Revenues and Expenditures*

6a. Enterprise Revenue and Expenditures

6b. General Fund and Expenditures

Director Skinner had a question about the Fire Budget ending on November 30th. She stated that on small equipment, line-item R & M, it appears that we have a budget and had an expense to that. It doesn't look like it is something that we have every month. Mrs. Kasey Miller stated that it is a credit from somewhere.

Director Skinner made a motion to approve the Enterprise Fund, Revenue Expenditures, and General Fund Revenue Expenditures for the time period of July 1 to December 31, 2024.

Director Roemer seconded the motion.

The motion carries as follows: 4-0-1

Murphy	Aye	Rodriguez	Absent
Toombs	Aye		
Skinner	Aye		
Roemer	Aye		

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7. Discussion and action to approve the Fiscal Year 2024 Audit*

Chairman Murphy stated that we are going to table this item. He added that we want to make sure that what we publish, and produce is accurate. We will then get it approved.

8. Presentation on District Financial Status by Josh Foli, Lyon County Comptroller

Mr. Josh Foli stated that he also serves on the State Board, and one of his roles is to take a look at financial statements that the Department of Taxation gives them and recommend anyone for a fiscal watch for the Department of Taxation or to serve financial emergencies. He has over 30 years of experience as a CPA, and he is also a Charter Global Management Accountant. Mr. Foli explained that not only can he read financial statements, but he is licensed to advise on actions you should take based on financial statements. When he worked as a CPA partner in private practice, he audited school districts, cities, counties, fire districts, pool districts, etc. He added that he has audited just about every local government and analyzed their financial statements and continues to do so to this day. Mr. Foli added that in over 30 years, he is yet to read a financial statement where the district was in worse financial status than The North Lyon County Fire Protection District is right now. He stated that he is here to help us understand where we are and advise on what actions can be taken to try and correct that. He added that if we were a private client coming to him, he would do 2 things immediately. He would file Chapter 7 Bankruptcy, which is liquidation and going out of business on the ambulance, and file Chapter 11, which is bankruptcy, please debtors, meaning give me some time to get my things together, figure out how to make this work but need to sustain this going forward. He is not recommending discontinuing the ambulance service. Mr. Foli explained that on June 30, 2024, if we had paid out Air Fund Loans back to the General Fund, your cash would be negative, and we couldn't make our next payroll. He added that that is what our financial statements are telling him when he looks at them. He stated that he does not know if there has been improvement on that but looking at the Ambulance Fund is still showing a healthy loss. He added that there needs to be corrective action going forward, and he is happy to provide advice in any way that he can help. He added that we are our own legal entity, formed to provide a service, and that service is valuable to all of the people in your jurisdiction. We just need to figure out how to make it work. He has a couple of recommendations but wants us to understand that you wouldn't have enough money to continue to operate our ambulance service if we had to borrow money from the General Fund. Mr. Foli added that we can't spend more money than we are bringing in, but that is a discussion that the Board needs to contemplate because the financial practices up to this point have put us in a situation where we've spent more money than we have. On the fireside, he explained that a healthy fire district is going to have a fund balance of about 2 to 3 months' worth of expenditures in the fund balance. He added that the fund balance is not the same as cash. He stated that when he was first audited, they decided that they were not for profit and needed a zero-fund balance, and they spent the fund balance down to zero which means they ended up in front of the Department of Taxation, on fiscal watch in severe financial emergency because fund

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balance and cash are not the same things. He explained that fund balance is what everyone owes that you will get within 60 days of fiscal year-end cash. How much cash in the bank, assets, and minus what I owe other people. You take the difference between those and that is what your fund balance is. You may have zero cash, but you still have a fund balance.

Mr. Foli stated that we should be moving money into the Acquisition Fund every year to pay for two things. One, you have to pay for the debt service. The district has acquired debt for apparatus over the years. He explained that the equipment apparatus is going to pay off in a couple of years, which will be nice. You have to keep funding the same amount, so you have money saved up for future apparatus. He stated that he has some policy recommendations and what he's done in different entities is taken policies to the Board to adopt financial policies to keep them solid. Regardless of who turns over at the Board or staff level, everyone knows what those policies are, and you don't end up in a situation where you are digging yourself out of a hole.

Mr. Foli explained that each fund has a slightly different focus. In the General Fund, you want to make sure that when you are doing your budget and you are actually spending your money, you are taking ongoing revenues versus ongoing expenditures. Add up salaries, benefits, services, and supplies, and need to make sure that those add up to less than what the revenue is or equal to. In this case, because we have an Acquisition Fund, we also need to add in your debt service amount and money that you should be putting away every year to replace equipment as it goes out of service. You will look at ongoing revenues versus ongoing expenditures. Mr. Foli explained that mutual aid is an example of one that may or may not recur. If you count on it and it doesn't happen, and you've paid out money in salaries, benefits, service, supplies, and equipment. It doesn't matter what you spent it on, it's not coming in, and this is one of the reasons why we are at this point.

Mr. Foli added that for grants, we have a financial policy that his board has adopted, which says that if this is not an ongoing grant, we are not spending for ongoing expenditures. He stated that there is no way that he is going to pay for salaries with this grant and it goes away next year, and he has to stop paying those salaries. It does not work. He added that you want to match up those types of revenues. It is ok to get grants and use them for as many one-time things as you can, to help you out, but you don't want to live off of those because they don't last. Mr. Foli explained that anytime there is saving in a fiscal year, he budgets so much in property taxes, and so much in mutual aid. He is going to spend the ongoing revenues, and at the end of the year maybe there will be vacancies and there is some turnover, and salary savings. Or maybe you didn't have to buy everything that was budgeted for, and you ended the year with a profit in the General Fund. He added that profit is not a bad thing in our business. You have to have it because of inflation and other things. Take the excess that you generated that year because the next year you start over from scratch. How much are revenues, expenditures, or expenses, and you balance those each year as you do your budget. If there is a one-time savings, his recommendation is to use those for one-time expenditures and take that and put in the Acquisition Fund. That is a quick easy thing to do, and it helps everyone. He added that you want to have an ending fund balance in the General Fund of at least 2 to 3 months of expenditures. That is what you need for a healthy fund balance to make sure that you can make payroll.

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Moving onto the Acquisition Fund, one thing we need to do based on the bond you have entered in with the USDA is to keep \$42,000.00 in the fund balance at all times, until the USDA debt is paid off. He added that if we were where we wanted to be, we would have enough fund balance in the General Fund, and we would be putting money aside in the Acquisition Fund to make future purchases and pay off our debt. It is not where we are today, but that is the vision and the goal of where we need to be. He added that this district as of June 30th was essentially bankrupt in the Ambulance Fund and bankrupt in the General Fund. There was some money in the Acquisition Fund, but there wasn't truly because there were inner fund loans that said we would owe you this. He stated that it is hard to read the financials the way they are and that is why they are coming back to you, so you can get a clear picture of what is there.

Director Rodriguez arrived at the meeting at 1830.

Mr. Foli stated that we want annual transfers from the General Fund to cover the debt service of future equipment replacement. The reason for that is that the Acquisition Fund has no revenues of its own. A healthy district takes care of salaries, benefits, services, supplies, and the Acquisition Fund. He added that if possible, to avoid issuing debt for equipment. Ideally, you would save money to pay cash for equipment purchases, and then you would get to earned interest instead of paid. Mr. Foli stated that you will probably not be there for a few years, but it is a goal. He added that it is going to take a while to get the General Fund healthy, at the same time work on the Ambulance Fund to get it healthy, and then you will have to work on the Acquisition Fund.

The Ambulance Fund should have enough cash in there at a minimum to cover accumulative depreciation in your financial statement. Mr. Foli explained that accumulative depreciation is how much you have in depreciation added up from the time you purchased all of your assets.

When looking at your annual financial statement, and you see your accumulative depreciation, you will want at least that much in cash just to cover that expense. He explained that every year the ambulance fund should have a profit. You have to have more money coming in than what the depreciation shows so you are saving up enough to cover when you buy the new piece of equipment. He stated that a healthy ambulance fund means that every year you are spending less than you are bringing in because you have to build up cash. Once in a while you get lucky and the Federal Government helps buy an ambulance: It helps out, but there is still equipment that you want to have money aside for.

Mr. Foli shared that he spoke with Chief Bunn and let him know that he is happy to help with any policies to come before the Board for you to consider to say what policies should we put in place, and how to follow them. He stated that we are not where we want to be financially as a district. He shared that he has corrections for corrective action, and he wants to reiterate them, so everyone understands. He stated that the first thing he would do because we are a government and cannot declare bankruptcy is any unnecessary overtime stop immediately. Second, he would freeze any open positions that he can and not hire to replace those. He added that those are two quick, easy things to do. Third, he would identify new opportunities for cost savings with a

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caveat. He included reducing or eliminating unnecessary spending on services and supplies. Next, he added that he would discuss and possibly negotiate with the employees' association about three different things. Minimum staffing levels, number of positions, and lower salaries/benefits. Mr. Foli explained that normally in a district of your size, the majority of costs come from salaries and benefits. He added that if you think you are going to meet the requirements for NRS.354 for a severe financial emergency (354.685) He stated that he would notify your representative at the Department of Taxation as soon as possible. He stated that their only goal is for you to be successful. That may entail putting you on fiscal watch at the Committee of Local Government Finance, just to make sure that accountability and progress are being made.

Mr. Foli shared that he is very impressed with Chief Bunn, and the Management Team that we have. He stated that they identified the problems, and we are already working on solutions with you, but we are behind. He added that he is happy to do what he can in any way to assist.

Chairman Murphy asked what happens if we can't ride this ship on our own, and Mr. Foli explained that The Department of Taxation will bring you before the Committee of Local Government Finance and they are going to say to make these improvements and changes. We will either put you on fiscal watch, put you on severe financial emergency, or put you on hold. If the district does not decide to voluntarily go down a fiscally responsible path, eventually The Department of Taxation will take over your finances. He explained that they would come in, void the union contract, change everything so that they could operate the district, and put you on a financial basis. They will step back and let you take over your duties again. Mr. Foli added that if we can correct this and show The Department of Taxation that we understand there is an issue and we are working towards those solutions, they are going to be happy to work with you and try and get you where you need to be. He explained that in Incline Village they get to report to The Committee of Local Finance every time they meet, and they have a sub-committee that he is on that goes and meets with the committee and the Interim Chief every couple of weeks just to make sure they are making progress. North Lyon Fire is in significantly worse financial shape than they are.

Chairman Murphy asked if Mr. Foli feels with the recommendations that he suggested this is what The Department of Taxation would also recommend pulling out of this, with these changes, do you see us riding this ship in a healthy amount of time? Mr. Foli stated that unless salaries and benefits significantly change, it will take at least a decade to get to where you should be.

Director Toombs thanked Mr. Foli and added that for the last year and a half, we've tried to have things shoved down the board's throat to purchase a fire apparatus that we didn't need or could afford. We had an Assistant Chief position that was also trying to shove down their throats because we needed it, and he was new on the board at the time. He stated that he made the motion not to do it because he did not know how badly off we were at the time financially. Each time we chose not to do something, the haters from the city stood in this room and told us that we had lost our minds because that was what the chief wanted, and now we are here. He stated

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that it shows that we couldn't afford either one of those things when those decisions were made by the members of the board who had a little bit of foresight to think strategically and not just make a vote because someone wanted it. Mr. Toombs stated that we have spent the last 8 to 10 months trying to get out of a hole that we have been in, and we just keep getting deeper and deeper into that hole.

Director Skinner asked if we should equip the ambulances once we receive them, and Mr. Foli answered that it depends on when they arrive at the time, but ideally, you would but if you don't have the cash for it then you have to wait. He added that you need to build up cash in the funds so that you can continue to make payroll.

9. Discussion and action to approve a Memorandum of Understanding between North Lyon Fire and IAFF Local 4547*

Chief Bunn explained that during the summer of 2024, we had an all-hands meeting and one of the top complaints was the mandatories, and that is a mental health issue. At the time he stood the ground and that is in their contract, and that is the bus we will ride. He added that he has been talking to labor for the mental health side of it, so we don't have to mandatory people, and second, to save a few dollars. He added that his recommendation was to go in at 4, and Labor decided to go in at 5, which doesn't fix any problems because 2 shifts already have 5 people on. The third one has 6 and that does not include the Battalion Chiefs. He added that it has no benefit to the mental health of 2/3 of the staff, and it is not going to help the financials. He stated that he brought this to the Board, and he believes it is a process that needs to be heard. Chief Bunn explained that we went through the process and his recommendation is to deny it. Chairman Murphy stated that he had the opportunity to speak with Chief Bunn and Local 4547 and he agrees. He added that 5 doesn't make sense, it doesn't help financially, and it doesn't help with the mental health aspect. Overworking the crews is only going to open up to more mistakes and more accidents. Chairman Murphy asked Captain Joe Mendoza how many times this year we have had guys working for more than a standard shift during fire season, and he answered almost every day. The longest stretch of days worked was 9 to 14 days. Chairman Murphy added that he doesn't think this MOU is going to meet that going forward. He stated that he would be open to sitting back down, rewording this, and making the changes that the Union would be willing to sit down and do that with the board.

Director Skinner mentioned that she has a couple of concerns. She stated that she was concerned with the shift module because she thought that we had 4 to 5. She added that she was disappointed to know that if the Captain Paramedic should not fill one of the ALS roles, it would leave 2 people in the station. She wants to make sure that we are utilizing everybody.

Director Skinner is wondering how often we have people that we can utilize that are already on salary and wages. She understands trying to get the coverage and trying to prevent that, but at the same time, we are making exceptions for certain positions to not have to go in those roles. She stated that financially, if you are excluding the battalion chief from going on calls, and excluding

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the captain from going on certain calls, but yet they are here in the station, and we are paying their wages and salaries anyways. Financially it doesn't pencil it out, and after hearing the comments from Mr. Foli, it re-confirms what her thought was when she read it. She added that she would not be in favor of implementing it. Director Toombs stated that he has nothing other than what Director Skinner and Chairman Murphy said, and he added that he doesn't recommend approval of this right now, in the language that it is in. Chairman Murphy stated that this is something we have to look at, especially hearing the news from Mr. Foli. He added that this may change again depending on where the dust settles financially.

Director Skinner confirmed with Chief Bunn that we currently have 2 vacancies open, and we will not fill them. Director Skinner stated that paying people to not go on calls is creating more holes.

Chief Bunn shared that Tim Myers still runs calls, and he does not.

Chairman Murphy stated that it is not ideal and that we have struggled with duty officers, and staff coverage. He added that there were 2 guys per day on shift for the entire city of Fernley. We have vastly grown, and it is great to see. If we need to, we can strip that coverage and send them out. At the end of the day, calls need to be run, and if they are not being met because people are sitting back, while one person is lingering. He stated that we could figure it out, and it is a phone call to the chief. We have a volunteer group that is part of cost savings, we can utilize that service more and help fill some of those gaps. He shared that he does not like having this conversation, and not just on the MOU. This is a broader discussion, but we have to survive as a district to continue this service.

Chief Bunn explained that some of the benefits of having a battalion chief are when we are 3 deep in calls, and 3 cars on the way to the hospital, we have an immediate responder with a BC regardless of the call. If he is busy, Tim Myers is available Monday through Friday and jumps into action every day as needed. He added that it is an important need, and we need that one single point of contact 24/7, whether it is ordering resources or responding. He stated that even with a resident fire chief, you are not immediately available. Chief Bunn added that you are out of your mind if you think somebody is going to be available 24/7 as a duty officer from their house.

Chairman Murphy asked Local 4547 if they were willing to sit down and look at this MOU together and simply work something out. Chief Bunn interrupted and stated that the next agenda item is where you will discuss that item. Chairman Murphy added that we can continue to discuss it and make our vote because it is the MOU. He feels that it is appropriate and wants to continue working together like we have been doing. It is the best he has seen in at least 20 years.

Joe Mendoza, Local 4547 explained that he is here to present to the board what the membership votes for, and whatever it might be to bring back to the members from the board. He added that whether they vote on this tonight, or accept it, this doesn't mean that communications stop between the district and the Union.

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Director Toombs made a motion to not approve a Memorandum of Understanding between North Lyon Fire and IAFF Local 4547 regarding duty chief coverage for the fire district. Director Skinner seconded the motion.

Chairman Murphy asked Director Toombs to amend his motion to not accept the MOU for duty officer coverage and constant minimum safety staffing.

Director Toombs modified his motion to not approve a Memorandum of Understanding between North Lyon Fire and IAFF Local 4547 regarding duty chief coverage for the fire district and constant minimum staffing levels.

Director Skinner stated that her concern is that adding minimal staffing to the motion is not what the agenda item is, nor is it in the heading of the title. Chairman Murphy stated that under purpose it directly relates to article 19, sub-B. Article 19 under the CBA is the constant minimum safety staffing article, which delineates the minimum that the district has to staff.

Mrs. Kasey Miller stated that a possible motion would be to not approve the Memorandum of Understanding between North Lyon Fire and IAFF Local 4547 as presented.

Director Toombs made a motion to not approve the Memorandum of Understanding between North Lyon Fire and IAFF Local 4547 as presented.

Director Skinner seconded the motion.

The motion carries as follows: 5-0-0

Murphy	Aye
Toombs	Aye
Rodriguez	Aye
Skinner	Aye
Roemer	Aye

10. Discussion and action to create a Financial Corrective Action Plan for North Lyon Fire*

Chief Bunn shared that this is simply to provide direction for staff to develop a financial correction plan. He stated that we are sitting at 1.7 million dollars in taxation abatements, and that is our biggest deficit. The staffing that was increased in 2021, the City of Fernley gave the fire district 1.5 million dollars which was one-time money. \$300,000.00 of that was earmarked for an ambulance that was purchased. Looking over the billing and revenues from the NV Energy contract, in his opinion, we probably charging 300% of the service that we provided for them, and that is one-time money. He added that looking through the budgets, we have been surviving off of mutual aid. Chief Bunn stated that we need to be able to operate under our

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guaranteed revenues, which is Ad Valorem with consolidated taxes. He added that this is nothing more than for us to start having conversations to come up with a financial corrective plan that will hopefully present his recommendation of Mr. Foli to taxation. We have identified this, and this is our plan. This is what we are going to do to avoid their control.

Chief Bunn stated that he is willing to ride it out and build long-term sustainability within this organization. He does see a future and an end state, but it is going to take time, and it is going to come to positions. These will not be fun conversations, having a corrective plan in place.

Chairman Murphy asked if we are interested in bringing in not just the Board, and our administrative staff but bringing in other stakeholders internally or externally to help with this. Chief Bunn answered no, that is for the board members, administration, and labor.

For clarification, Director Skinner asked that the Financial Corrective Plan would be administrative staff, and they would be presented to the board. Chief Bunn explained that what he envisions would be himself, finance, at least 2 board members, and labor representatives to come to a workable solution that meets the needs. It would then be presented to the Board and the public as a whole.

Director Rodriguez made a motion to create a Financial Corrective Action Plan for North Lyon Fire to be presented to the Board of Directors no later than the April meeting. The Financial Corrective Plan shall address appropriate staffing and deployment model that will allow future budgets to operate within revenues from Ad Valorem and consolidated taxes and ensure an ending fund balance that works towards meeting statutory requirements.

Director Toombs seconded the motion.

The motion reads as follows: 5-0-0

Murphy	Aye
Toombs	Aye
Rodriguez	Aye
Skinner	Aye
Roemer	Aye

11. Discussion and action to establish a Blue-Ribbon Committee to identify appropriate service delivery, staffing levels, deployment models and define pre-identified growth trigger points*

Chief Bunn explained that the Blue-Ribbon Committee is a group of people to investigate, study, and analyze a given question. The Blue-Ribbon Committee would encompass Chief Bunn, 2 from labor, 2 from the board, 1 from the city, 1 government person, 1 county government person, and 2 public at large; 1 being a residential property owner, and 1 being a business owner. He shared that he thinks these are the key internal and external stakeholders where we can have open discussions of what service we can provide, what services we want to provide, and how we want to respond to those. Chief Bunn explained that this is a long-term process and something that

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would be presented to the public. He added that it is critical that we have trigger points in there so we don't prematurely purchase equipment, or overstaff, and everything needs to be solid and include a lot of different budgets.

Director Skinner asked how he would select the city representative, county commission, and the community homeowner and business owner. He answered that he would find a homeowner, and a business owner and would not solicit it, and would demand that the mayor be a part of it because we have had some interesting conversations, and he wants him to come and put it on record. He added that if he fails to, he will go to a few city council members. As far as the Commission, it would be Commissioner Jacobson because he is our representative here.

Chairman Murphy stated that he thinks it is a good idea, and that we should do it. He thinks it allows us to reestablish, and what is it going to take to get there. He added that there is no point in talking about budgets, negotiations, or anything if we want to establish an end state, everything else in between is wasting time and spinning wheels.

Director Skinner made a motion to direct North Lyon Fire staff to establish a Blue-Ribbon Committee to provide a formal report that identifies how they shall grow in the future. The Blue-Ribbon Committee shall provide quarterly reports to the North Lyon Fire Board of Directors until final presentation.

Director Rodriguez seconded the motion.

The motion reads as follows: 5-0-0

Murphy	Aye
Toombs	Aye
Rodriguez	Aye
Skinner	Aye
Roemer	Aye

12. Discussion and action to approve an agreement between North Lyon Fire and Rural Medevac Alliance Inc., dba Battle Born Medevac*

Chief Bunn stated that the new aircraft sitting in Yerington, Battle Born Medevac, are doing good work in Northern Nevada. He explained that on two occasions they were unable to reach their destination in Reno due to the weather. We jumped in and helped them get that patient to care. He added that all we are doing is driving there and back. Every time we do that; this will solidify a revenue source that they provide us with money. Chief Bunn added that we are in conversations with some other items too. A long-term plan of possibly looking at a fully credited FAA helipad, potentially here so we can pick them up and move. He explained that what they are doing now is taking an extra 7 to 10 minutes that is wasted when someone is trying to get to the appropriate facility. They are willing to have conversations about funding it, so we will see what develops. He added that this is something to provide a mechanism for them to pay us to assist them. Chairman Murphy asked if we would be staffing that ambulance with our

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guys, and Chief Bunn answered that initially, we have been sending 1 individual with them as a driver. Some conversations that they have had is making them support staff, and providing them with the initial training. We have a backup ambulance, a helipad here, and we are or aren't available. If we are support staff, they are insured and trained on vehicles, they can pick up a reserve ambulance, drive around back, load the patient, load the crew, transport, come back, park, and jump back in the helicopter and go home. Chief Bunn stated that it is the middle of January, and we have done it 2 times, and with a mild winter, maybe 8 to 10 times a year. He added that it's all about us helping our neighbors and getting our patients to care.

Chairman Murphy stated that to his knowledge, flight transfer and air ambulance is a minimum of \$14,000.00 to \$20,000.00. Chief Bunn added he took care flight in 2003 and his bill was \$47,000.00 for 7 nautical miles. Chairman Murphy stated that with the \$250.00, he envisions having a pilot to start and see how it works out. He added that he cannot see it not working out well. He asked if there has been a conversation about upping that amount or putting it at a percentage. Chief Bunn shared that they started with a conversation that we can partially bill with them, and he didn't want to do that. He stated that he took in our time, labor, fuel, tires, and wear and tear. It is probably about \$150.00, so we are making \$100.00 and that is a starting point. He added that if they are going to invest in \$25,000.00 to \$45,000.00 on a FAA-approved helipad here, that benefits the community. There are a lot of wins, and this is just the beginning of a healthy relationship with them. Chairman Murphy stated that he agreed.

Director Skinner mentioned that if we look at our S.O.P.'s, the ambulance costs is \$200.00 an hour, round trip equaling \$400.00 and we are doing this for half. Chief Bunn explained that we are sending 1 driver with 2 people, and we are using all of their items. Currently, the meeting ground is at Tiger Field, but Director Skinner asked what happens if it is in Silver Springs. Chief Bunn added that if it is outside of our district, we are not helping. They need to be able to make it into us. Chief Bunn said that they have discussed 4 or 5 places, but they will pre-identify based on where they are coming from. Captain McCoy shared that when they landed here last week, they landed in the back. Chief Bunn stated that it is not ideal, due to the dust, residents, and there are overhead power lines on the east side of the property and a lot of foot traffic.

Director Rodriguez made a motion to approve an agreement between North Lyon Fire and Rural Medevac Alliance Inc., dba Battle Born Medevac.

Director Skinner seconded the motion.

The motion carries as follows: 5-0-0

Murphy	Aye
Toombs	Aye
Rodriguez	Aye
Skinner	Aye
Roemer	Aye

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195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

13. Discussion regarding District Fire Chief vacancy

Chairman Murphy stated that we are at the 9-month mark for Chief Bunn's time with us. He stated that we have a few options and that we have a district fire chief position that is unfilled. Chief Bunn came to us highly recommended. He stated that without chief experience, and conversations with Chief Bunn's previous administration, he was doing above and beyond the role that he was in. Chairman Murphy stated that he came to us and stated that he has been probably the best chief that this department has had so far. He mentioned that we could look outside and do a hiring process to fill the vacancy and that will cost us money and time. He added that Chief Bunn's vision has been fantastic, and he has gone above and beyond what you would expect of an Interim Fire Chief. The second option would be to cut a new contract to bring Chief Bunn as the District Fire Chief, and no longer Interim. Chief Bunn mentioned that you can use a firm and pay. You can also do a thorough process internally and not pay a vendor to do a search. Chairman Murphy stated that we are not taking action on this, and we can agendaize for the next meeting, or hold a special meeting to follow up with this. Director Skinner asked if there was a time frame for Chief Bunn's Interim Fire Chief position, and Chairman Murphy answered 1 year. Director Skinner shared that she thinks we should stay the course. It might be to the department's advantage to keep an Interim Chief, as much as we would like to have a chief. There are stipulations that she knows from the 6-month evaluations. She stated that the statement was made by Chief Bunn that his son is in high school and has no desire to relocate at this time. She added that there have been past chiefs removed from their duties or have left the department because they were not residents of the city of Fernley. Director Skinner stated that she would hate for that to be a stipulation when we could keep Chief Bunn as an Interim Chief. She added that she doesn't think it would be proactive to try to change.

Chairman Murphy stated that there is nothing stating that the chief has to live in the district. The Board is the one that sets that precedent. We have set that precedent in the past because we needed a duty officer. We have gotten to the point where we have established acting duty officers. As we move forward there has already been talk about making that a more permanent role of Battalion Chief. He added that he doesn't think we need to expect Chief Bunn to fight fires, be on an ambulance, or be an operational fire chief. We are in a position where having an Administrative Fire Chief is okay because we are looking to build out more of a structure to grow in the future. He added that Interim is a title.

Director Toombs added that the position last year that someone thought was needed, there was nobody internally qualified. That is because there was no growth in the department that we've seen in the last 9 months. Those captains stepping up, taking on the responsibilities that they should have always been getting. After all, they are getting the opportunity to get those skills that they will need to promote up the chain. Promoting within is great, and that is what it should be. He added that he is in his eighth month of a vacant fire chief because we can't hire someone in the Federal Government to be a fire chief. It is becoming normal in the Northern Nevada area that we are not requiring our fire chiefs to maintain residency in the city that they work in. Director Toombs added that he responds to calls constantly regarding why the chief doesn't respond to calls at night, or why doesn't he have residency in Fernley. If a chief responded to

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

every call that his staff went on, I would have no life but to man a radio. This is why we have captains that are capable of running shifts. He stated that he wants to do whatever it takes to keep Chief Bunn for 6 more years.

Chief Bunn explained that they have set up criteria that they contact him, depending on the call, and that has been working well. He added that he asks if there is anything that he can do and if they need help.

Captain Michael Silverberg added that it has been learning every day, and it has been more in the last 9 months than the 10 years that he has been with the department.

Captain Joe Mendoza shared that it has been nice to have to have the point of contact with the new duty officer position. He added that Chief Bunn always responds quickly if needed. He added that the ability for officers to go out and make decisions, without being ridiculed, is what develops our team to make those critical decisions fast. We have a Chief that is supportive in that position, and he empowers you to make those decisions on your own. He added that that has been big for the department in developing people's confidence. It is nice that the district chief doesn't have to respond to every call. With the added duty positions, he thinks it has been beneficial for the guys on the line and the Board because they hired him to do a job, and he is able to do that job while he has people that he trusts.

Chairman Murphy stated that we will revisit this at the next meeting with another agenda item.

Chairman Murphy called for a recess at 1953.

Director Rodriguez left the meeting during recess.

Chairman Murphy resumed the meeting at 2010.

14. Discussion and action regarding Interim Fire Chief Bunn's 9-month performance evaluation*

Chairman Murphy stated that built into Chief Bunn's contract, every 3 months the Board does an evaluation. He added that it is to give him feedback and let him know if there are adjustments to be made.

Director Skinner explained that she looked at Chief Bunn's 6-month evaluation vs. his 9-month evaluation is 5 points greater overall. She added that he is very consistent with his involvement in the community and with staff. He works well with the Directors, the department, and he is very professional at what he does.

Director Toombs stated that he thinks Chief Bunn is the right guy for this position and he is willing to do what it takes to keep him around. He added that if there were 9's and 10's he would have given them to him.

Chairman Murphy added that everything has improved that could be improved and he wishes he was his chief when he was at the department because he would have never left. We've set a

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

good foundation, and he wants to build up from that. From an Interim perspective, he stated that he is doing further and beyond what we expected. He stated that things came up, but we are going to roll with it and do better.

Chief Bunn stated that he has not reached a lot of the goals that he set for himself, and as time goes on, he would like to have more community engagement.

15. Discussion and action to ratify Fire Board S.O.P.s*

Fire Marshall, Tim Myers stated that he found a different Fee Schedule that is on the hard drive, and it is from 2022, and the one we approved is from 2023. Chief Bunn added that it looks like it was amended in August 2024. He provided the Board members with a copy of the new Fee Schedule.

Chief Bunn stated that when we get into #2-Fee Schedule, vehicles, we will continue to use Talisa Montoya, the billing specialist on the federal side, to use localized current rates amongst our neighbors. Chairman Murphy mentioned that we don't need to comb through that one so tightly because it does change often, year to year, every other year. He stated that the big ones that we focused on were the foundational policies. Board 4 is the big policy foundational piece that is going to allow us to solidify policy that allows us as a collective, to guide this department in the future. This one does not change unless the Board unanimously feels that it needs to change. He stated that everything else is going to go through the policy review, and we will be addressing it every few years. He added that the format is going to change, which doesn't change the intent of the document.

Director Skinner asked if on Board 2, and the one that was just presented to us, the rates are similar but there are several that are extremely different. Chairman Murphy stated that chronologically, we would have to accept the addendum that was passed out right now because that was the last one that the Board approved a couple of years ago. We could go back to that, but it wouldn't affect current practice and cost. He stated that this will probably change within a year. He added that in the workshops we were talking about coming back to this one to change numbers anyway. If we do accept this tonight, we will include that we accept the Board S.O.P. #2, dated 2023 versus what was handed out in the original packet. Chairman Murphy stated that we struck a few of the board policies because they weren't board policies, they were administrative policies.

Chairman Murphy stated that these are things that directly relate to the board and how the board operates.

Director Skinner asked on Board 2, if the Ambulance Saver has a senior rate and Mrs. Kasey Miller answered that it is an individual or a family rate.

Director Skinner is asking for clarification on Board 1, I-b. It says that any member of the public may request directly from the Board any item be placed on the Board agenda. She asked if it should be a discussion item. She added that there is no time frame for when a member of the public can present something.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Chairman Murphy asked how much of that is tied up with NRS, as far as the public being allowed to place agenda items on the agenda for the Board. Chief Bunn explained that generally they come to a meeting and ask to be placed on the next meeting agenda.

Director Skinner asked Board 1, 1-b., any item to be placed on the agenda. She asked if there is a time so that it is properly agendized. Captain Joe Mendoza stated that it should say future Board agenda. Chairman Murphy stated that we could add it in and TA it again.

Joe Mendoza stated that he would add regularly scheduled, and if there is a special meeting called for any specific reason they are not on that agenda.

Chairman Murphy added that we do have public comment, and people can come in and speak, and if it rises to the level of needing to be agendized for action, we can always say that we can agendize it for the next meeting.

Mrs. Becki Howlett stated that on Board 1, #2, it states regularly scheduled meeting, and 1-b. should follow the same format so it is consistent.

Director Skinner wants to clarify the difference between the reference of a district member and a member of the public. Chairman Murphy stated that supporting documentation is the difference. If anyone internally comes to us and wants something on the agenda, we will want supporting documentation for being able to reproduce that for packets.

Director Skinner didn't know if #2, agenda items, was speaking on behalf of the Board of Directors. She asked what the definition is for district members. She thinks that there needs to be clarification because a district member can be anybody who lives in the district, and a member of the public can be any member of any public.

All Board members discussed and agreed to strike members and add district staff.

Chairman Murphy asked the Board if they were okay, with it prior to publishing, we can ratify it, and we can say that we will make the terminology the same. Instead of saying district member, it will be district staff, and if it says Board member, it will say director.

Chairman Murphy stated that district members, henceforth will be district staff, and we will make that blanket change before we publish. He added that a Board member will be a director.

Director Skinner added that she didn't find anything on Board #3.

Director Skinner stated that on Board 4, #2, she was concerned because we created The Blue-Ribbon Committee, and we want to make sure what we are implementing is the same as the committees that are in here. She asked what support staff was, and Chairman Murphy stated that We made that change before her joining the Board. Instead of calling our volunteers, they are

district support staff, not district volunteers. Director Skinner asked why the change went from policies and procedures to historical documents, and Chairman Murphy stated that if you look at

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

the definition of a historical document is going to be all-encompassing. Looking through these policies, we use these terminologies interchangeably when they shouldn't be used. Historical documents include policies and procedures which are S.O.P.'s, guidelines, which are the S.O.G.'s, and manuals. Chairman Murphy shared that S.O.P, Board 4 is closer to what the new format will be like, and definitions are included for that purpose. Moving forward, as we squeeze the definitions into the new format, it won't change language, it won't change the intent, it will just add the definition section so we can clarify some of the issues. It will make it easier to read and understand too. Chairman Murphy stated that creating a glossary of terms is a great idea. Director Roemer added that she has experience with a program and can help with the format.

Director Skinner has another question regarding Board 4, under c, #2. Remote access to Committee meetings will be available to off-duty members of the Committee. Her concern is a couple of months ago we stopped the subscription to ZOOM and if we offer some kind of remote access to committee members. She thinks it will set us up for a liability of potential problems not offering the regular meeting to the general public by voice of ZOOM. She added that the concept was not intended that way, but it just takes one person to say that they are not on that committee, and I wanted to know about that, and it could easily turn to an ethical problem. She stated that we either need to pay the money for ZOOM and offer it all-inclusive, or we don't do it all and strike it.

Chairman Murphy stated that we struck ZOOM from our public agendized meetings. He stated that this wouldn't be an agendized meeting, it would be a committee meeting. Director Skinner asked if we are offering it to somebody who is off duty, and not able to attend in person, why are we not doing that for the general public at a public meeting.

Chief Bunn added that he doesn't like anything remote. You lose a lot of conversation pieces with body language, and social media today makes it really easy from a distance to have your own agenda, and it is a security issue because you don't know what is on the other end of that camera. He stated that you should be invested, come in, participate, and move on. Mrs. Roemer shared that she had joined a meeting by ZOOM in the past and could barely hear what was being said, and she doesn't want to spend any more money. She added that the meetings are open to the public and if someone wants to be a part of it they can come to the meetings.

Mrs. Tammy Dittman stated that the department doesn't have the money for ZOOM.

Mrs. Kasey Miller interrupted and stated that we do pay for ZOOM, we have a year subscription, and it is the cheapest subscription possible, next to free. We do have ZOOM, and the capability to use it. We stopped using it because at the Board meetings, we had some disruptive participants, and that is why we stopped using ZOOM.

Mrs. Linda Carr stated that if a person is on a committee, they made a choice to be on that committee, and if you can't be present one time, you just can't, and you find out what you missed. You need to be present at the table and be a part of the discussion. She added that she thinks that everything should be person to person.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Mr. Joe Mendoza shared that he thinks ZOOM is a useful tool to keep things moving forward at a committee level. He agrees with the open public meetings, and we probably shouldn't have them. He added that the fire season is becoming longer and longer. If we are going to have members who are involved with this and they end up taking assignments, this may be the only way that that member can be involved.

Chairman Murphy stated that there is the option of phoning in. He added that it might be best to strike it and keep it simple.

Director Roemer added that the audio recording is much clearer than trying to listen in on ZOOM. Chief Bunn shared that we have upgraded our microphones and speakers, and we can pick up a lot more conversation.

Director Skinner asked what SME stands for, and Chairman Murphy answered, Subject Matter Expert and we will add that to our definitions list.

Chairman Murphy confirmed that the Board is okay with striking the remote access from the sub-article, and they responded, yes.

Director Skinner asked about Board 4, #3, c., Additionally, electronic versions of these documents will be available via District Intranet. She asked if this is if they request them so that they can hear the audio. Chief Bunn stated that there are several avenues, whether it is SharePoint, vector solutions, or intranet (internal). Director Skinner is asking who it is accessible by and if there is a protocol for terminated staff or resigning Board members. Mrs. Kasey Miller stated that they wouldn't be able to get onto our intranet or have access.

Director Skinner asked if there was a reason why we have a second sheet of #4, and Chairman Murphy stated that we've had to reconstruct a lot of these historical documents from what people had saved on their computers. This is one that he was unable to edit, and he wasn't able to put things in, he added that this is an addendum. When we make this the new policy, it will be in a new format, and it won't matter, it will be a normal-looking policy. Chairman Murphy explained that it will be at the back of that policy, the line throughs will be gone, and the underlined will be the new language. He added that this is what TA'd previously.

Director Skinner asked about Board 7, she thought that on page 3, item #9, under purchasing. - fiscal year and then securely destroyed. She asked for clarification on what type of purchasing this was. Mrs. Kasey Miller stated that #1, #2, and #3, if you read, we are following NRS. Director Toombs added that we spoke about this, and this document needs to align with NRS.239

Mrs. Kasey Miller added that we could take out #2-#12 on the last page. Director Skinner added that for purchases you may want to keep them for 3 years, and Mrs. Miller stated that it is whatever NRS says. Mrs. Kasey Miller suggested striking #2 - #12 and keeping what NRS says. Chairman Murphy added that Sub D, outlines the Nevada General Retention Disposition Schedule, and that is the document that is going to always tell us how long at a minimum, we have to keep things. Director Skinner suggested striking #2 - #12.

Chief Bunn is asking if there is a difference between paper and electronic records with NRS.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Chairman Murphy suggested getting rid of the retention and destruction schedule, and following NRS, otherwise, it is a duplication.

Chairman Murphy confirmed that we are striking the retention destruction schedule and everything underneath it, #1 – #12 because we already said we would follow 239.

Director Skinner mentioned that on Board 8, under the Titles and Responsibilities of North Lyon, she stated that she thinks it should say District Board and Chairman Murphy agreed.

Chairman Murphy stated we will strike Board and members, and it will be District Board.

Director Skinner asked what ICS is, and Director Toombs answered Incident Command System.

Director Skinner stated that she thinks on Board 9, we can strike online video platform participation. Chairman Murphy stated that we did strike that, and he meant to strike it. Chairman Murphy added that #3 will still be #3.

Director Skinner added that also on Board 9, Audience/Public/Guest, she mentioned adding that out of respect to silence your phones. Chairman Murphy stated they will add to after, be respectful and courteous, and please silence electronics and devices.

Director Skinner stated that on Board 10, under purpose, it reads communication between Board Members, and she just wanted to point out that it should say District Board Members. Chairman Murphy added that would be a quick and easy fix.

Chairman Murphy stated that as we find things, we can go back and change them because that is why #4 is in place, to make those changes.

Chairman Murphy asked the Board if we are okay with ratifying changes tonight. Director Skinner stated that she would like to see them come back, and Director Toombs agreed.

Chairman Murphy stated that we will not take action on this item, we will clean this up, and we will re-agendize for a future meeting.

Chief Bunn asked if there is anything in the Board Policies that reflects direction to these having an annual review to make sure that they are current to our current practices, updating appropriately, and are they meeting the intent of the policy. Chairman Murphy responded that it is all in Board #4, and it is for all policies, except for the exclusionary, which is Board #4. Chief Bunn suggested making it #1. Chief Bunn added that standard practice is every year. Chairman Murphy stated that we will go 1 year, pull that as a sub-d, and make it its own number.

Chairman Murphy stated that we would strike d. and make it #2.

Chairman Murphy stated that we would table item 15 and bring it back for future ratification.

Director Skinner mentioned that she would have the onboarding packet information within the next 3 months. Chairman Murphy stated that we would publish it with that being in the back section of the document.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

16. Discussion and action to appoint District Negotiation Teams for FY2025-2026 CBA with IAFF Local 4547*

Chairman Murphy stated that he still has an interest in being on the negotiations team for the district. He stated that we can add 2 board members, or we have a quorum, and we can't do that. He shared that Chief Bunn wanted to be more involved this time around, and Chief Bunn added that if Mrs. Kasey Miller is willing, we need to always have a financial specialist with us when we are negotiating money and to make sure that we are on track.

Chairman Murphy explained that this last cycle we took the non-financials first, did a lot of cleanup, brought it back, and had a better idea of the budget, then brought it into the financial guy. Chief Bunn added as long as we have someone readily available. Chief Bunn mentioned that Mr. Foli is free to the district. Director Skinner mentioned that there was a time when Director Murphy was an IAFF member, and he stated that he hasn't been for over 3 years. She stated that she is not opposed to negotiation teams starting early but she's wondering if we want to work on our budget and know what it is to get those numbers first.

Chief Bunn added that the Local is going to request to negotiate and we are going to set ground rules, and both sides will decide which articles they want to open. It is part of the long duration of contracts, and we don't get our numbers until March 25th, from the Taxation Department.

Chairman Murphy shared that per NRS.288, by law, February 1st letters go in, and negotiations are not to exceed the end of April. Unless there is an understanding prior to that date prior, to extend or make it sooner. At any point in time both parties can mutually agree to sit down at any time during the year and negotiate the contract.

Director Toombs shared that he was on the board last year, but he would like to allow others to be on the board if they're interested.

Chairman Murphy added that he spoke with Director Rodriguez, and he is going to stay where he is and not take on any new duties. Chairman Murphy asked Director Skinner if she was interested, and she said yes.

Chairman Murphy made a motion to appoint himself, Director Paul Murphy, and Director Debbie Skinner to the district's negotiating team, including Fire Chief Bunn and 1 representative from a financial perspective.

Director Toombs seconded the motion.

The motion carries as follows: 4-0-1

Murphy	Aye	Rodriguez	Absent
Toombs	Aye		
Skinner	Aye		
Roemer	Aye		

17. WORKSHOP: FY2025-2026 Budget, not to exceed 60 minutes

Chairman Murphy decided to table this item and revisit at the next meeting.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Chief Bunn wanted to add for clarity, NRS, the county assessors have until March 1st to provide information to The Department of Taxation, and the Department of Taxation has until March 25th. The tentative draft is due in mid-May.

Mr. Joe Mendoza mentioned that there are people in the audience who might be here to discuss the workshop and might have something to say. Chairman Murphy asked if anyone showed up for the workshop and there was no one.

18. Fire Chief Report

Chief Bunn shared that he attended the Board of County Commissioners meeting in Yerington today. He took the opportunity to introduce himself and share a little bit of challenges that he learned here within the community politically, and where we are headed. As far as a district, they are very aware after today that the fire district has no interest in becoming a city entity, and we will remain an NRS474 fire district.

19. Reports of Directors, Fire Marshal, Staff, Volunteers, Local 4547, City of Fernley

Director Roemer shared that she is glad to be here.

Director Toombs- None.

Director Skinner asked Chief Bunn if we had gotten the First Due Software up and running from when the responder module wasn't working, and Chief Bunn responded that he trusted that Motorola and Lyon County were moving forward on that, we validated with First Due, and they were not. He explained that he spoke to Chief Deputy Brantingham, and things are moving along at lightning speed right now. We have a meeting on the 30th with all participants to get

files transferred, and it went to the Regional Representative for Motorola. He's hoping to see something within 30 days or less. Director Skinner mentioned that once that is up and running, she would like to see that we can provide some reports. Chief Bunn shared that he read for the City Workshop tomorrow, under what contract agreement does he work for the city and report to them. He stated that the last time he checked, he worked for the pleasure of this Fire Board and not the city of Fernley. He stated that all of our information is public.

Chairman Murphy thanked everybody for sticking out the long meeting.

Mrs. Kasey Miller shared that her and Director Skinner attended the Epics Training at the city yesterday. She stated that she will get trainings for Board members and staff.

Chief Bunn added that all mandatory training should be done through POOL PACT as well

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Support Staff, Captain Dan Hiles, shared that they have several new recruits going through the training, and hopefully, they will be done by March/April. We have responded to a couple of incidents to help out the duty staff and we look forward to working with everyone to help out.

Mrs. Becki Howlett shared that the compressor is charged back up on the Rehab van.

Local 4547, Union President Joe Mendoza stated that there was a lot of information that we didn't want to hear, but we want to continue a good relationship between the district and the Local in coming up with ways to fix what we have. He added that all of their meetings are posted for the year, and every board member has a slot in those meetings to come and join to ask questions and to continue open communication.

City of Fernley- None.

Captain JT McCoy shared that Saturday morning there was a situation in town that escalated from 1 to 2, to 3 patients. The crews did a phenomenal job. He added that between the scene and the landing zone, he stated that he called the Chief and asked for assistance, and Care flight landed behind the fire station.

Fire Marshall shared that there were 3,576 calls in 2024. He has been working on programming new radios that came in. He added that plan reviews have slowed down since December.

20. Public Comment: No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comment is limited to three (3) minutes per person. Unused time may not be reserved by the speaker, nor allocated to another speaker. The public may comment on any matter that is not specially included on an agenda as an action item or comment on a specific agenda item. Items not included on the agenda cannot be acted upon other than to place them on a future agenda.

Mrs. Linda Carr wanted everyone to know not to get discouraged. What she saw tonight was a team and she hadn't seen that in a long time. She stated that we have to work together and keep an open line of communication. She added that she liked that people were asking questions and people were prepared for the meeting.

Citizen, Mrs. Tammy Dittman stated that her understanding is that the last fire hydrant inspection was done in 2015. She spoke at the city council meeting during public comment and she was corrected by Councilman Torres that Public Works has been doing inspections. She shared that she spoke with Barry Williams after the meeting, and he stated that they are doing it. She then asked him if the hydrants were being tested too, and he answered that they were doing it at the same time. He stated that they were doing the first and the end hydrant. Mrs. Dittman then asked him for copies of the reports, and he stated he would get them for her. Once she gets those, she is going to provide them to the fire department.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3310

Chairman Murphy added that they don't have to check every hydrant for flow. Chief Bunn added that depending on the system, they should be operated to make sure they are draining appropriately.

21. Adjournment*

Chairman Murphy adjourned at 2142.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items. A complete and detailed record of this meeting was recorded on Micro SD Recorder January 16, 2025.

Respectfully Submitted by:



Shannon Moffett, Administrative Assistant
 North Lyon County Fire Protection District

February 20, 2025
 Date

Approval of Minutes
 January 16, 2025

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>X</u> Approved as Read	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	_____
___ Approved with Corrections	_____	_____	_____	_____	_____



Michael Toombs, Chairman
 North Lyon County Fire Protection District

February 20, 2025
 Date